

Immaculate Conception Parish, Ira Township, MI



Parish Council — December 4, 2018 Minutes

Meeting Date: Tuesday, December 4, 2018

Meeting Time: 7:15 PM

Meeting Location: Parish Hall

Member Name	Present	Absent	Position
Fr. Joe Esper parish@iccatholic.org	X		Pastor
Deacon Ken Nowicki kgnowickid@sbcglobal.net		X	Deacon
Deacon Larry Pazkowski deaconlarry@iccatholic.org		X	Deacon, Evangelization Representative
Laura Somogy guardianangelspray4us@gmail.com	X		Council Member, Chairperson (Term 1, Year 1)
Kathleen Grimm kagrimm@comcast.net		X	Council Member (Term 2, Year 1)
Bob Tharrett bobfarming@yahoo.com	X		Council Member (Term 2, Year 2)
Ted Stawiasz tstawiasz@aol.com	X		Council Member, Vice Chair (Term 2, Year 2)
Mary Kot skippykot@yahoo.com	X		Worship Rep.
JoAnn Augustine jaugustine30@comcast.net	X		Christian Service Rep.
Pam Mertes pamjal99@yahoo.com		X	Stewardship Rep.
Rotating representative – Jim Mattina	X		Long Term Planning Rep.
Rotating representative – Jean Corbat	X		Finance Council Rep.

Meeting opened with a prayer at 7:18 pm

Minutes for the November 6, 2018 meeting approved with no changes.

PASTOR'S REPORT:

- A one page summary for each of the last two fiscal years was inserted in the bulletin this past weekend. The bottom line: for FY 2016-2017 we finished about \$6,000 in the black, and for FY 2017-2018 we finished about \$95,000 in the black.
- There has still been no word from the Archdiocese regarding the proposed \$220 million capital campaign.
- Bishop Fisher presided at the school Mass on Friday November 16, and then spent several hours visiting in school; he later mentioned that he enjoyed the time he spent here and the warm welcome he received.
- The day before Thanksgiving the "Chainsaw Artist" was here to carve the praying hands wood sculpture near the playground.
- As announced at Mass last weekend, the Knights of Columbus are conducting a food drive over the next two weeks.
- As mentioned in my homily last weekend, I will be giving a talk on "The Signs of the Times and the Role of Private Revelation" this Thursday at 6:30 pm in church.
- Several members of our staff attended the AOD's day of parish renewal back on Friday November 16, and received ideas and materials for us to use in making this a "mission-oriented Christmas." Also, the AOD provided information regarding participants in the 6-Day Challenge. We had 201 households sign-up for it; across the Archdiocese, just over 50,000 Catholics took part.



Parish Council — December 4, 2018 Minutes

- Our parish is tentatively planning a Volunteer Appreciation Dinner, which will probably be held on a Saturday evening next May. The last time we had such an event was back in 2014, so it's overdue.
- For your advance planning: On Sunday June 2, 2019, Archbishop Vigneron will be here at 1:30 for the dedication of the historical marker that will be installed at Sacred Heart Cemetery (and the Knights of Columbus wish to have at the same time a re-dedication of the stone caretaker building they restored). This will mark the third year in a row we've had the Archbishop come for such a ceremony.
- There is a possibility of a parish pilgrimage to the Holy Land tentatively scheduled for October 2019.

FINANCE COUNCIL – No minutes – Jean Corbat reported.

- Working on employee handbook.
- Lights being replaced parish wide – lights in church will be replaced by the end of this week.
- Additional work done in the cemetery – survey for old cemetery in process.
- Continued work on budget.

COMMISSION REPORTS:

Worship Commission – Minutes attached – Fr. Joe and Mary Kot reported.

- A brochure listing our Advent and Christmas events was mailed to all parish households this past week.
- The Rite of Acceptance was held this past Sunday at the 10 am Mass; we have two unbaptized catechumens (one a child) and two candidates for acceptance into the Church. There are also several young people in the children's catechumenate.
- The holyday Masses for the Immaculate Conception are this Friday at 7 pm and Saturday at 9 am.
- Three communal penance services in the BWV are scheduled for Advent.
- We held a Blue Mass and Shine participated in the 40-hour famine (see minutes).
- Sacred Heart Seminary, several parishioners went to the Mass for deceased priests.

Christian Service Commission – Minutes attached – JoAnn Augustine reported.

- At the November meeting three members were present.
- Rosary makers gave lessons on how to make rosaries
- The Funeral lunch program served three funeral lunches in the month of November.
- Donations from the last Coffee and Donut Sunday went to Veterans Returning Home.
- Dinner and a Movie donated \$543 going towards new Saint Hymnals. The next Dinner and a Movie will be January 12th showing the movie *I Can Only Imagine*.
- 20 people at the last Seniors Club.
- Stars of Christmas has been sorted. 19 families have been helped. 7 seniors from I.C., and 6 through St. Vincent de Paul.
- The next Christian Service meeting will be January 8, 2019.
- The next Charity Poker is coming up January 7 to 10 (Monday to Thursday).

Education Commission/SAC – No meeting.



Long Term Planning – Minutes attached – Jim Mattina reported.

- Jeff Wooten helping with the balcony railing project. (6 donations for plaques received so far)
- Bob got pricing for putting a secured door on the choir loft steps. More information to follow.
- School gym update - HVAC and foam filled walls seem to be drying out the walls. They will continue to watch the progress.
- Lights campus wide are being replaced with LED lighting. With the exception of the rectory.
- Parking lot repaving is still being looked at. This will likely be a spring project.
- LTP is looking at providing better lighting in parking lot, especially the area east of the parish hall.
- Engineers are looking at solutions to repair the drainage problem on the slab in front of school main doors. More information to follow.
- Next meeting January 15, 2019.

Stewardship Commission – No minutes – Laura Somogy reported.

- Ministry of the month featured at the parish breakfast was the Rosary Makers. \$271 was collected for them.
- St. Vincent de Paul will be the ministry for the month of December.
- Stewardship will not meet until January 2019.

Parish Life – No meeting – no report.

Vicariate Pastoral Council (VPC) – No minutes.

- Vicariate working on providing a vicariate wide publication including all public events to be used as a handout for vicariate churches to be used as a Christmas handout.

Evangelization – No minutes – no report.

OLD BUSINESS: None

NEW BUSINESS: None

OPEN FORUM: None

Meeting closed with a prayer at 7:53 pm

Next Meeting: Tues Feb. 5, 2019 (no January meeting)

Minutes Respectfully Submitted: Amy O’Gara

Immaculate Conception Finance Council Minutes

December 11, 2018

1. Opening Prayer— Father Joe opened the meeting with a prayer at 7:15 p.m.
2. Attendance: Father Joe, Bill Pantalone, Robb Gafa, Jean Corbat, Bill Gilmore, Don Robinson, Dave Furtah and Theresa Austin Excused: Paul Sattler
3. The School Mission Statement:
 - a. Immaculate Conception School promotes (a/an) **Caring Catholic community, Home for the active mind, Respectful, responsible citizens for a global society, Individual love for life-long learning, Strong value-based academic curriculum, Trust in the Word of God**
4. Robb Gafa motioned that the minutes of the previous meetings be approved. Theresa Austin seconded and motion passed.
5. The 2018-2019 budget is in progress.
6. The MCC denied claim is in progress, Bob DeBusschere provided Bill P. with reports and they are working on a strategy together.
7. Council discussion and approval of the bid process: since Bill P. generally gets 3 bids, the consensus is that the process is being followed and there is no need for revisions at this time.
8. Discussion and review of the organizational chart was tabled.
9. Financial position at 11/30/18 is good. Scrip paid their loan in full, and if the Christmas collection supports it, additional payments will be made to the scholarship receivable and cemetery loan. The AOD is happy with the published 2016/2017 and 2017/2018 financials. Bill P. is now working to put these into the AOD format.
10. Scrip report will be available for 12/31/18; the inventory is being liquidated or sold.
11. Business Manager's Report –
 - a. Immaculate Conception will save about \$20,000 if the DTE energy LED lights are changed inhouse, and we will still be eligible for the rebate next year. Bill P is working on the application. Investment payback should be 13-14 months.
 - b. Snow removal contract is waiting on one more bid to complete.
 - c. Bill P. met with the Horn of Plenty and Perchfest chairpersons to go over the process.
 - d. Cemetery looks beautiful with trees removed. John Monte provided the survey description. Bill P. will call John for his opinion on how to correct the survey and get the deeds resolved. Jean Corbat volunteered to help.
 - e. Stan Somers suggested that a water line be put under the road to the cemetery. Bill P. and Jean Corbat will work on composing a letter to get on the IRA Township agenda to request a waiver of the tap-in fee.
 - f. Bill P.'s Spotlight article will run until the end of the year. This week, a tax advantages article will be included.
 - g. Therese Wolak is in the process of entering the Faith Formation records, it should be up and running in a couple of weeks.
 - h. The school employee who was thought to be part time receiving pension and benefits is really full time – there is no issue.
 - i. The Faith Formation part time employee receiving pension and benefits will have her hours restructured back to part time with a pay rate increase to keep her whole. Tina Kovalcik will decide the work schedule.

- j. This Faith Formation employee had an accident (fell off a ladder) – no accident report was filed at the time. Both the employee and Tina have been given incident forms to complete. The Finance Council requests that the employee fill out the form in order to be compliant with both the AOD and MCC. Bill P. will handle.
- k. Employee handbooks just need a few more tweaks before being published. Employees will be required to sign a form confirming receipt.
- l. Clay Township police will be on site for Christmas Mass coverage.

12. Father Joe's Report –

- a. A volunteer weekend dinner is scheduled for May, the last one was held in 2014. This may become an annual event.
- b. A Parish Pilgrimage to the Holy Land will be October 14th through October 29th, 2019. The cost will be \$3,990 per person; more information will be available at the Tuesday, January 29th meeting. We are using the same travel agent used by the Land of Peace.
- c. At the Clergy meeting, the need to spend enough money to keep buildings maintained was discussed. The AOD suggested 2-4% of the assessed value of the building. The AOD will not implement as mandatory, just as policy. The ATK Peerless Company assessed the IC campus. A few items for clarification: does this amount need to be spent or budgeted, and will a factor be included based on the age of the building? The Finance Council should consider meeting with Long Term Planning to work on plans for IC.
- d. Our IC fundraiser campaign is still on the table

13. Next meeting date is Tuesday, January 8, 2019 at 7:15 p.m.

14. Closing prayer at 8:35 p.m.



IMMACULATE CONCEPTION
LONG TERM PLANNING COMMITTEE MEETING MINUTES
Tuesday January 15, 2019 –Un-Approved

Attendees: ☐ Father Joe Esper ☐ Jim Haase ☐ Ron Vigneron ☐ Jim Mattina
 ☐ Bob DeBusschere Jeff Wooten ☐ Dennis Cyr Robert Clancy
 ☐ Bill Pantalone

Call to Order / Opening Prayer

Meeting was called to order at 7:12 pm
Ron V. led the group in an opening prayer
School Mission Statement was read by all
Meeting minutes from Nov.20th was reviewed & approved

Church Repair Update:

- Bill P. reported there were approx. 8 plaques still available for purchase.
 - The rail was installed in December.
- Bob D. received several complaints on the security door.
 - Bob D. & Dennis C to get the vendor out to fix the appearance or replace it
 - The custom door does not fit & the spacer to close up the opening not what was expected.
- Bob D. reported the cracks in the church walls are being monitored. No new movement or moisture.
- Handicap ramp lights no update at this time.
- The humidity / condensation on the walls is being monitored. The use of the dehumidifier is helping but Bob D. to consider increasing the temperature & holding it constant should also help
- Bob D. to investigate the wood sills for moisture build-up or potential damage.

Gymnasium Update:

- Bob D. to take moisture readings & keeping the temperature steady.
- The walls should be repainted this year. Wall preparation will have to be evaluated.
- LED lights:
 - Bob D. is in the process of getting information to change the lights out himself.
 - Bob D. to investigate adding outside lights to the North entrance to the Gym.

Parking Lot Repaving:

- Will be reviewed prior to spring – This will be part of the capital campaign

Parking Lot Lights:

- Bob D. suggests we install (3) wall pack lights like the ones on the garage on the side of the hall to improve the security around the hall.
- Bob D. to set a project plan to secure help & pricing.

LONG TERM PLANNING COMMITTEE MEETING MINUTES

Tuesday January 15, 2019 –Un-Approved page 2

School:

- Lower elementary entrance will be part of the Fall campaign.

Cemetery Update:

- Bob D. to review the survey which shows the property lines and will continue the clean-up once it is finalized.
- The Cemetery Historical Dedication is scheduled for June 2 at 1:30.

Open discussion:

- Bob D. reported that the LED lights in Church are complete & 95% of the Rectory is done.
- Larry Ricard sent a letter to the committee outlining a request to the Michigan State Police for a Safety Grant. Information attached.

Parish Council Representative:

Next Parish Council Meeting Feb. 5, 2019
LTPC Representative: Jeff Wooten

Next Meeting: February 19, 2019 after 6:30 Mass

Meeting Adjourn and Closing Prayer at 7:55 pm

LTP 1-15-2019

Lawrence Ricard, Principal

Tue 1/15/2019 1:29 PM

To: William Pantalone <wpantalone@iccatholic.org>;

Dear Long Term Planning members,

I am in the process of writing a safety grant to the Michigan State Police. The deadline for grant submissions will be sometime **early MARCH, 2019**. Awards will be issued no later than April 1, 2019 with a project completion date of June 1, 2020. Grants are limited to \$50,000.00 per application for individual schools.

For the committee's information, the school currently has 20 digital cameras (13 inside the school/café/gym and 7 outside) four of those are newer this year aid for with School Outreach Funding through the A.O.D.

A safety needs assessment was performed by myself, office staff and Alarm Engineering. Thus far, the grant will ask for financial help with:

- classroom door window replacement (which I understand is part of the capital campaign?)
- internal silent alarm installed in each classroom, cafeteria and gymnasium
- step shaped book shelves for access to the counter to exit the door window in classrooms
- Walkie-talkies for recess/latchkey
- Speaker installation in the cafeteria and gymnasium

I am asking for the committees help in acquiring quotes on:

1. classroom door window replacement (for a better definition please ask Mr. DeBusschere)
2. speaker installation - 4 years ago school's P.A. was replaced in school's office.

I appreciate your input to help complete the grant application and all you do for the betterment of the Parish and school.

In Christ,

Lawrence Ricard

Immaculate Conception Catholic School

Principal

586-725-0078

"Lord Jesus, apart from you I can do nothing but with you, through you and in you all things are possible. Help me today to pick up my cross and follow you."

<http://www.iccatholic.org/school-home.html>



Immaculate Conception Stewardship
January 17th, 2019
Un-approved Minutes

Attendance: George Delis, Eliana Hogarth, Cindi Janisse, Pam Mertes, Laura Somogy
Excused: Anni Adkins, Ray Somogy, Nicole Tomaszynski

Opened with prayer at 11:02am

Old Business;

1. Video: "The Challenge, The Choice, The Vision" on the US Bishop's Pastoral Letter on Stewardship, A Disciples Response will continued to be reviewed and discussed at a future meeting.

2. Stewardship Breakfast Update

-They are working well and seem to be catching on with delight from the parishioners and featured Ministry of the Month.

-The featured ministry for January was the School, which earned \$502.

-February Ministry of the Month is Faith Formation with donations going toward special programs such as VBS and/or Good Friday Journey. After the 10am Mass, a special honor reception for Catechist Margo Chilcott will be held during the breakfast on February 17th.

-(added as extra note) A Book and Movie Lending Cart has been added to the breakfast in which parishioners are able to check out movies or books. There is also a small number of give-away books and books for sale as well. Cart and books compliments of Faith Formation, movies are mostly from Dinner and a Movie events.

-Ideas to make it better: Featured Ministry to submit article to the bulletin on what they do and how they serve and if they have any service opportunities. Laura will start asking the groups if they would prefer to write their own short article or write something up for them. Having Service opportunities from the featured Ministry on the tables, inviting them to help and having the Representatives from that group there, could result in positive results.

New Business:

1. Movie on the Rosary. Stewardship would like to absorb the cost of \$100 license fee to show a movie on the Rosary called "Power in My Hands" featuring Doug Barry, Jesse Romero and many other well known Catholic speakers. Offering history and testimony of the power of the Rosary. Possibility of showing as part of our Sunday Lenten Series. The other two movies would possibly be "Face of Mercy" with personal testimony and history of the Divine Mercy as seen on Formed and "Oceans of Mercy" through Ignatius Press featuring the lives of St. Faustina, St. Maximillian Kolbe and St. John Paul the II.
2. Material regarding Children's Rosary group has been given to Father and he is sharing with Mr. Ricard.
3. Some members of our Rosary Makers group are interested in teaching school children how to make Rosaries. This could be under Stewardship for Children, but needs approval of Father and Mr. Ricard.
4. Pray and do anything we are able to make a more friendly hospitable environment for our parishioners and visitors. Continue to be open to receive and act.
5. Having a Parish Pastoral Plan was briefly discussed.
6. Parish Logo Wear/Items were discussed. Pam was going to check with Laura Carlin on cost. Thoughts would be we could offer these items close to cost at Parish Events,

Breakfasts, Festival, etc. We have noticed interest at the Festival of Parishioners looking for these type of items. Pam will check with Father to see if we could do this using the Church Logo.

7. In light of the shortage of Priests, Stewardship is looking into Vocations Activities. Activities for the 7th and 8th graders were discussed, such as an essay contest and poster contest. Possibly Nov. 3rd-9th as it is Vocations Awareness Week. Adopt a Seminarian as a prayer pal, which would entail picking a name to pray for through the school year, writing them a letter of encouragement and hoping to get a letter in return. Laura will talk to Tina to see what the likelihood is that 6th, 7th and 8th graders would be able to participate. It was shared with us that the school has a beautiful Vocations Crucifix and prayer cards. We thought maybe Faith Formation students could do something next year, with taking a Crucifix home to pray for Vocations or perhaps in their classrooms. Laura will ask Tina.
— — Adopt a Seminarian for the parishioners is also a good program in which parishioners are asked to take a name of a Sacred Heart Major Seminary Seminarian to pray for the course of one year. May 12th is World Day of Prayer for Vocations, may be a good time to kick off. Just need to ask Father Joe if it would be alright.

Next Meeting 11:00am February 20th

Meeting Closed with Prayer

EVANGELIZATION COMMITTEE MINUTES

January 15, 2018

(Meetings are held in the Parish Hall after the 6:30 PM mass from September thru June on the third Tuesday of the month.)

The meeting opened with prayer at 7:12 pm.

Attendance:

<u>Title</u>	<u>Name</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Committee Chair:	Randy Proctor	X		
Secretary:	Michael Nagrant	X		
Evangelization Liaison:	Deacon Ken Nowicki		X	
Evangelization Liaison:	Deacon Larry Paczkowski		X	
Members:	Kathleen Grimm	X		
	Carol Gawel*		X	
	Barbara Nagrant	X		
	Amy O"Gara*		X	
	John O'Gara	X		
	Jim Polcyn*		X	
	Diane Polcyn	X		
	Tammie Thelen		X	
	Laura Somogy*		X	
	Eliana Hogarth		X	
	Tina Kovalcik		X	
	George Delis		X	
	(*On temporary leave.)			

Previous meeting minutes: We reviewed and accepted the minutes.

Old Business:

- The group is now considering planning a Saint Patrick's Day celebration on March 2, 2019. We plan to call this the Irish Coffee House.
- We will continue our study of the "Formed" website used for the study material. **Please be ready to discuss Section 1,2,3,4 including additional downloads on bottom to be completed with notes for Dec.18th. meeting.** (Search for the articles entitled "Lectio: Evangelization" by Mary Healy.)
- We are encouraged to pray about and try to develop a one line mission statement for the next meeting to discuss our ideas on this.

- A request was made to obtain permission to host a "Night Fever" event at our church during our next Perch Festival. Deacon Larry was going to find out more about how to obtain this authorization. We may also invite other Evangelization Teams from Holy Cross and St. Mary QOC to participated.
- We will need a representative from our group to attend the Monthly Vicariate Evangelization Meeting, but it is currently on hiatus. When it resumes, we will establish a plan.
- Possible light box for Eucharistic Adoration?
- An alternative evangelical exercise was proposed. A postcard campaign might be conducted to provide information about our Church Community and to ask for their prayer requests. If we do this, we would select a small geographical area as a trial and then evaluate the results before launching a larger campaign. This is open to further discussion to develop the desired content of the card.

New Business:

- The Epiphany Concert/Party was a huge success, and the new location for it inside the hall produced many commendations as being a better venue!
- A suggestion for a future event might be to hold a concert event with the St. Bonaventure Gospel Choir as the main act. Subject to more discussion.
- We proposed using our funds to purchase about forty gifts (@ approx. \$14 ea.) for the RCIA students at the completion of their journey. M. Nagrant submitted a formal request to our business manager and book keeper to approve this, but no response has been received yet.

Financial Report for Evangelization Committee Budget:

- Our 2018/2019 budget is still pending and was not approved as initially thought. Still no response from Bill Pantalone.

The meeting ended at 7:57 PM with prayer.

The next meeting is planned for March 19, 2019 in the Parish Hall.

Minutes were prepared by Michael Nagrant.



IMMACULATE CONCEPTION CATHOLIC CHURCH

Ira Township, MI

Meeting Name: Parish Life
Meeting Date: January 15, 2019
Meeting Time: 5:00 pm
Meeting Location: Parish Hall Small Side

Members Present	Members Excused	Members Absent
Tina Kovalcik	Deacon Ken Nowicki	Marcia Leaver
Amy O’Gara	Deacon Larry Paczkowski	Ted Stawiasz
Diane Polcyn	Debie Hauer	
Pat Phelan	Bryant Sebastian	
Sandy Kott	Donna Haase	
Carol Gawal		
Lori Wilkins		

Meeting opened with a prayer at: 5:04.

Minutes approved: Yes, with attendance corrections

Old Business:

- ✠ Launch of ULG Radically Mission Oriented Christmas post mortem feedback.
Anita Houghten from AOD requesting feedback.
Connect cards did not make an impact. Collect remaining cards in pews and usher’s room to be reused at a future date. Establish a fill in and collection plan for next event.
Add a bulletin article about the Connect cards in the spotlight to raise awareness.
Mass invitation cards need to be available with more lead time before event to communicate to Parish ministries and congregation to make a larger impact on attendance. Revisit card design to improve visual appeal.
Consider using card tools for Easter Services with updated mass times. Also look into door knob flyers delivered to homes in Parish domain boundaries.
Christmas gift book order quantities were reduced this year and there are none leftover.
Sign up sheet to hand out books worked well.
Candy canes prayer for the children were left over.
Tina recognized and thanked team support of prepping Christmas gift books to be ready for the masses.



IMMACULATE CONCEPTION CATHOLIC CHURCH

Ira Township, MI

- ✠ 8-week Bible study classes starting Tuesday, Jan 6th, 9:30 am and Wednesday, Jan 7th, 6:30 pm. \$20.00 book fee.
16 registered in morning class, 34 in night class and 6 home study students.
Flexibility in scheduling was favorably received.
Focusing on growing small home study groups.
Plans to have 2 additional classes to follow.

New Business:

- ✠ Easter
Explore ideas for Parish Family Easter gift. Possibly a magnetic bookmark with a Resurrection theme.
Consider using ideas from Christmas Services for Easter, realizing Palm Sunday is a big opportunity to communicate initiatives.
Radically different bulletin invitation from Roscommon MI shared and Tina to share with Father.
- ✠ FORMED membership renewed for 2019.
Look at developing a business card or bookmark to redistribute FORMED sign in details.
Update given for Formed participation was favorable and continues to grow, 125 additional sign ups.
- ✠ Parish Life Catechist Magazine Recognition of Margo Chilcott. Placed in the Top 10.
Spotlight Bulletin feature to recognize this awesome accomplishment.
Carol Gawal to do a feature board in parish Hall.
Plan a Celebration during Coffee and Donut Sunday.
Select a gift from Parish to present to her.

Upcoming Event in 2019:

- ✠ Called and Gifted Seminar Saturday, March 23, 2019. 8am – 4:30pm.
\$30.00 - 2 course books. Maximum capacity 100 people.
Light breakfast and lunch served.
Need to communicate registration deadline.
Implement leadership teams for communication, advertising and hospitality to reinforce success of this seminar. Cost to the Parish \$1500.00 - \$300.00 Stipend
Planning meeting with Mary Martin in January.
- ✠ Working to schedule another Strength Finder seminar.
- ✠ Blessed Solanus Relic Tour? Knights of Columbus
- ✠ October 2019 Holy Land Pilgrimage Tour.



IMMACULATE CONCEPTION CATHOLIC CHURCH

Ira Township, MI

Action Items:

- ✚ Tina checking on timing of ULG AOD graphic rollout.
- ✚ Amy O’Gara to develop mock up designs for new FORMED handout to review at next meeting.
- ✚ Connect cards – Collect cards currently in church.
Establish fill in and collection plan for Easter.
Write bulletin article about Connect Cards.
- ✚ Develop new Mass Invitation card and Domain doorknob signs.
- ✚ Finalize Easter Gift.
- ✚ Tina share Bulletin Invitation from Roscommon with Father.
- ✚ Write bulletin article featuring Margo Chilcott Catechist recognition.
- ✚ Plan recognition celebration for Margo with cake and a gift from Parish on a Coffee and Donut Sunday.
- ✚ Implement Called and Gifted Leadership teams.
- ✚ Establish deadline for Called and Gifted registration.
- ✚ Schedule Strength Finder Seminar.

Finance Report: N/A

Next Meeting Date & Time: February 12, 2019 5:00pm.

Minutes prepared by: Lori Wilkins