

IMMACULATE CONCEPTION PARISH COUNCIL MINUTES
SEPTEMBER 3, 2013

Meeting opened with a prayer from Father at 7:15 PM.

Members Present: Pat McGrath, Kathleen Grimm, Nicole Tomaszynski, Bill Gilmore, Mary Kot, Ted Stawiasz, Anni, Adkins, Bob Tharrett, Tom Dunn, JoAnn Augustine, Father Joe

Members Not Present: Lori Stefani, Robert Mueller, Gordon Birgbauer, Deacon Ken

Minutes from June 4, 2013 approved.

Father Joe's Report:

- As of August 1, Fr. Stephen Rooney is the pastor of Our Lady on the River Parish, and Fr. Robert Slaton is associate pastor. This means July 31 was my last day serving as administrator there, though I am still on the Cardinal Mooney High School Board.
- Our parish festival made a profit of approximately \$42,141 – roughly \$13,500 below the budgeted figure – though we don't have a final figure, as there are still a few outstanding bills. Ellen Vernier has informed us that she won't be able to return as general chairperson, so we'll be looking for a replacement; we're grateful to Ellen for all her time and hard work over the last few years.
- During the summer some school parents approached me regarding some concerns about the school, so I held a special meeting for parents on July 30, attended by the superintendent of schools for the Archdiocese. About 66 parents were there, and a variety of subjects were discussed. Last week I met with Mrs. Steele and the teachers to discuss how we can address these concerns and also improve what we think is already a very good school. School begins tomorrow with a half-day; on Thursday, the first full day, a letter from me will go home to all school families explaining what we're doing to resolve the issues and concerns that were raised. Our enrollment for the coming year stands at 130 for K-8 (an average of just over 16 students per grade), and 151 counting preschool (down from last year).
- As you heard at Mass this past weekend, we are still about \$14,000 short of reaching our CSA target of \$72,276; only 19% of our parishioners have pledged or contributed so far. We knew this would be a difficult year for CSA because of the overlap with "Changing Lives Together" (and we're not the only parish with this problem). Last year we reached our CSA target, but it took until March – ten months into the campaign – before we did so. Therefore, we budgeted for a certain shortage, but we still want to close the gap as much as possible. Because we have to make up any shortfall from our operating budget, we'll continue stressing the importance of the CSA throughout the coming months.
- In regard to "Changing Lives Together", we've received 338 pledges or contributions, which equates to 24.4% of our registered parishioners. The pledges and contributions total \$486,306 – 86.9% of our target. This is a respectable amount in terms of other Wave Five parishes like ours; our figures are higher than some parishes', and lower than others. The campaign was in recess during the CSA and the summer, but will resume in the near future.
- The first goal of our "Changing Lives Together" campaign is the repainting of the church interior. As I explained in my bulletin column of August 18, we've discovered that the temporary repairs done to the church roof were most unsatisfactory, and the issue of further possible leaking problems has to be addressed first. The Long-Term Planning Committee is investigating our options – specifically, whether further repairs are possible, or whether it makes more sense to replace the roof at this time. (Even if repairs are a realistic option, the roof probably has about five more years before it needs to be replaced.) As soon as this has been determined, a recommendation will be presented to the Finance Council and to the

Archdiocese – for archdiocesan regulations require the parish finance be consulted, and written permission from the Archbishop be obtained, for any project or repair costing between \$10,000 and \$100,000. If it weren't for the roof, the church interior would likely already have been painted. Our goal now is to have the roof repaired in October or November, and to have the church interior repainted in time for Christmas – at which time the statues of St. Anne and the child Mary, and the Sacred Heart of Jesus, will be returned to their permanent position on the pedestals above the northwest and northeast doors.

- We're very pleased with our new maintenance garage, and have heard a number of favorable comments, including from the festival workers who ran the concessions stands there. An anonymous donor has offered to pay the cost of the asphalt work that needs to be done around the building, and we're hoping to have this project completed in the near future.
- As you know, we have a new director of Faith Formation, Mrs. Tina Kovalcik, who was introduced at all the Masses two weekends ago. Jane Mount is now serving exclusively as pastoral associate, and when she fully retires in one or two years, Tina will absorb that responsibility.
- Catechetical Sunday is technically September 15, but we will observe it the following Sunday, with a special commissioning ceremony for the year's catechists at the 10 AM Mass on Sunday, September 22.
- I will be attending the bi-annual Priests' Convocation at Boyne Highlands from the evening of Sunday, September 22 through Thursday, September 26; instead of daily Mass, there will be Communion Services that Monday through Thursday.
- The right-to-life organization Imago Dei will hold its annual baby bottle fundraiser here for one month, beginning in mid October; parishioners will be invited to take home a baby bottle, fill it with their loose change over the next month, and return it to church.
- As explained in my bulletin column, our parish will be conducting the Christlife program. This is a form of parish renewal intended to help parishioners come to a deeper relationship with Jesus; the three seven-week sessions are titled "Discovering Christ," "Following Christ," and "Sharing Christ." Each session will consist of a meal or refreshments (depending on whether it's offered in the morning, afternoon, or evening), a prayer service, an instructional video, and time for small group discussion; there will also be a Saturday retreat part-way through each series. Many volunteers will be needed to assist us. We plan to begin in January; an information and planning meeting for possible volunteers will be held next Monday, Sept. 9, at 7 PM.
- St. Mary Queen of Creation Parish will be replacing its church roof next week, making it unavailable for Mass. Their weekday Mass will be held in their parish hall, but if a funeral comes in, it will be held in our church, if available. (When Fr. Nick Zukowski called me to make this request, I readily agreed – since I'll be making the same request of him when the work on our church is underway.)

Finance Council – no report

Worship – Training for new altar servers will be held on three consecutive Saturdays from 9:30

- 10:30 AM, beginning on September 14.

Christian Service – Met Sept. 3, 8 members present, June minutes approved by consensus, cards sent

Out – May 8, June 13, July 3, Aug. 9, Mary's Garden – fall clean-up, reorganize in spring,

Rosary Makers – will meet after 10 AM Mass, One funeral lunch, Coffee/Donuts Sept. 8th,

Blood Drive – Sept. 22nd 8 AM to 2 PM, Next 160th Event – Harvestfest, Sun., Oct. 20 (games

For kids/adults and dinner to follow), MCREST at ST. John Lutheran Oct. 28th & Oct. 30th,

All Staff Vicariate Lunch on Tues., Nov. 12th at noon, Charity Poker for I.C. Parish will be

Nov. 10th thru Nov. 13th at The River. Next meeting Tues., Oct. 8th.

Education – no report

Stewardship – will visit at a later time

Long-Term Planning – Unapproved minutes from August 6th meeting passed out – next meeting will be September 17th.

Vicariate – Traveling Mass at I.C. will be Sunday, Nov. 17th at Noon Mass

Changing Lives Together – see Father's report

Election of Officers:

Chairman of Parish Council – Nicole Tomaszewski was nominated by Pat McGrath, second by Bob Tharrett – all agreed by consensus – Nicole accepted the position

Vice Chairman of Parish Council – Bill Gilmore will remain – all agreed by consensus

Secretary – Anni Adkins – will take minutes for October meeting – will check into other Options for this position

Suggestion we publish names in the Spotlight of officers and members of Parish Council

Open Forum:

Ask other Ministries of I.C. to have their minutes online and also send a member to attend Parish Council meetings.

Father was asked to schedule a time for parishioners to have salt blessed. He will look into it.

Next meeting – Tuesday, October 1, 2013

Meeting closed at 8:40 with a prayer from Father Joe.

Minutes respectfully submitted by JoAnn Augustine

WORSHIP COMMISSION MEETING MINUTES

September 12, 2013

Meeting opened with prayer at 6:30 pm.

Present: Fr. Joe Esper, Deacon Ken Nowicki, Pat Austin, Ed Ross, Rene Meldrum, Mary Kot. Not Present: Carole Gafa, Carol Gawel, Sandy Kott, Eliana Hogarth, Mike Mytinger.

Minutes of May 9, 2013 reviewed and approved.

FR. JOE'S REPORT:

9/14 Saturday morning, Training of Altar Servers.

9/16 7 pm Mass of Reparation here at IC.

9/22 10 am Catechetical Sunday Commissioning Service for all our catechists.

9/23-26 Archdiocesan Priests Convocation held Up North, Fr. Joe will attend.

Deacon Ken will have Communion Service on those mornings, Monday through Thursday.

10/4 2 pm Friday Annual Blessing of Pets

10/20 Sunday John Leary will speak about his revelations following the 12 noon Mass here at IC in the church.

REPORTS & UPDATES

MUSIC: Choirs resuming practices; members down. Will be starting to learn a new Mass setting. New hymnals working out well, about 140 have been donated thus far. Purchased 25 new choir hymnals for parts and harmony singing.

ART & ENVIRONMENT: No representation/report.

LITURGICAL MINISTRIES: New schedules will be going out for EMs and Lectors. Deacon Ken said he and Jane Mount had a meeting about home visits and are concerned that family members who take Holy Communion home to their family members know the proper procedure of administering same.

SACRISTANS: We are in need of more sacristans; there is a possibility of two new ones.

USHERS: No representation/report.

ALTAR LINENS: New linens are ready but will not be used until after the church repairs and re-painting are completed.

LOVING HANDS: All is going well with our dedicated crew but we could use a few newcomers to replace those who no longer can help because of health problems.

UPCOMING LITURGICAL EVENTS

10/4 2 pm Blessing of Pets (Mentioned in Father's Report above)

11/1 All Saints 9 am Mass followed by **Eucharistic Adoration** with **Benediction at 2:30 pm. Evening Mass at 7 pm.**

11/2 All Souls 11 am Memorial Mass for all souls. **No 9 am Mass** that day, which is First Saturday, but the 11 am Mass will count for those making the First Five Saturdays' Devotion.

11/30 4:30 pm Candlelight (Medieval) Mass. Memorial candles to be made available for purchase at \$5.00 each that will be lit at Mass and then taken home. This information will be posted in the Spotlight a few weeks prior to that date for sign-up.

Advent Candle Rings with four candles can be offered for purchase for \$20.00. This can be on display at Coffee & Donuts in October and mentioned also in the church bulletin for anyone interested.

OLD BUSINESS

Chalices & Ciboria: Deacon Ken stated that based on the rate of money that has been spent so far this fiscal year for the months of July and August and already this September, we would not have enough money in the budget to do anything about the chalices and ciboria this year. Ed had three bids to refurbish/refinish the vessels of \$350-400 each, \$395-495 each, and \$650-750 each. It was suggested that this item be tabled for now because of our commitment to CSA and CLT (Changing Lives Together) and that George, our Business Manager, be contacted to allow, if possible, some money in next year's budget to be allocated for this.

Church Repairs & Re-Painting: Long Term Planning is meeting on Tuesday, 9/17. Three bids to be submitted for replacing the church roof. Fr. Joe explained the timetable regarding the roof, church repairs, and re-painting. Lighting in church was addressed and discussed.

NEW BUSINESS

Vicariate Report: The AOD is asking each parish for a Mass count. We could have an usher go up to the choir loft the first two Sundays of October and physically count the number of people.

Deacon Ken stated the Baby Bottle Drive for the Pregnancy Crisis Center would be held in October.

ITEMS FOR FUTURE DISCUSSION

None.

Next Meeting: Thursday. October 24, 2013, 6:30 pm.

Meeting closed at 7:40 pm with prayer.

Respectfully submitted, Mary Kot, Secretary

IMMACULATE CONCEPTION CATHOLIC CHURCH
EDUCATION COMMISSION MINUTES
JUNE 4, 2013

Opening prayer: Donna Haase

Members present: Bob Mueller, Andrea Tripicchio, Donna Haase, Beth Kjerrumgaard, Mary Kelley, Nicole Tomaszynski, and Jane Mount

Members Not Present: Pat Phelan, Randy Proctor, Anna/Mike Vigneron

Formation: None

Review and Approval of Minutes from Last Meeting: Approved with minor changes

Catholic Schools/School Advisory: Calendars and breaks established for upcoming year. No new business.

Adult Formation: Mary Kelley and Bob Mueller have taken the initiative to work up a survey on the needs and interests of the parish community. A basic survey will be constructed and presented at the next education commission meeting. Education Commission could look into using Survey Monkey for implementing the surveys.

Faith Formation/Catechetical: The Faith Formation regular session closed on Monday, May 6th with Fun Day. We are getting ready for VBS 2013 Catholic Kidz Camp set for the week of June 17th from 9:30am to Noon daily. RCIA summer gatherings are scheduled for June 25th, July 23rd, and August 20th. These one hour gatherings are an opportunity for those considering the Catholic Faith to meet in a small group, break open God's Word, and share their faith story. Our parish is looking into offering ALPHA for Catholics. An informational flier was given out to each member. Fr. Joe has given us permission to form an NFP (Natural Family Planning) team for our parish. We will be contacting the AOD over the summer to check into classes. We already have one couple willing to facilitate NFP sessions at I.C. We are hoping to get another one or two couples interested. The Blue Water Vicariate will be hosting a Catechist Retreat Day Saturday, November 16th from 9:00 am to 12:00 noon at Immaculate Conception. More info to follow in the fall. I.C. will be sponsoring a Protecting God's Children seminar on Saturday, October 26th from 9:00 am to 12:00 noon in the Parish Hall.

Youth Ministry: On April 15th the youth group visited Faith Formation and enjoyed a meeting with the 8th graders in small groups. We do this every year to introduce our newly confirmed to SHINE. On Sunday April 28th, we had 10 youth group members attend the Net Retreat at St. Mary Parish in New Baltimore. The 30 Hour Famine brought in \$2558.00. This year the 30 Hour Famine group had a sponsor who would match four times that amount. So our youth group

raised a total of \$10,232.00. On July 9th, SHINE will be liturgical ministers at the 12 noon Mass and participate in the Living Rosary. SHINE will also meet in the evenings on June 9th and 23rd. In July we will again be overseeing the parking at the Parish Festival and set up a table in the grassy area for teens and young people to stop by and talk with SHINE members and make a craft item. The weekend of July 27/28 our teens will travel to Chicago for a World Youth Day gathering. Part of this trip will be paid with the money that we raised this past year and the gift we receive from festival committee parking. SHINE does not meet in August. We will resume gatherings in September.

Ad Hoc: None

New Business: Meeting dates are: August 20th, September 17th, October 15th, November 19th, December 17th, January 21st, February 18th, March 18th, April 22nd, and May 20th.

Old Business: The I.C. Facebook page is up and running.

Open Forum: None

Closing Prayer: Donna Haase

Next Meeting: August 20, 2013 in the Parish Hall following the 6:30 mass.

Respectfully submitted by: Donna Haase

S.A.C. Meeting Minutes

Tuesday, June 11, 2013

Present:

Fr. Joe, Mrs. Steele, Fred Darga, Jerry Luzynski, Mary Ann Bagan, Christine Gabryel, Andrea Tripicchio

Absent:

Heather Morrison, Jacqueline MacKenzie

Topics Discussed:

- Amy O’Gara – Website owner, no teaching certificate
- 2013 Fall Family Life / Sexuality are decided
- Survey Monkey

What do we need?

What is the objective?

How do you get your news?

Who are we sending it to?

Survey should include “Academic Preparedness”

(i.e. Parents perspective “how did it work for you”?)

Jerry asked “what is the response rate? Are we spending marketing money in the right manner?”

- Education Commission Survey

Joe discussed how some non-school families rate IC? He mentioned that some say that IC is lacking in Science. He discussed the 6th, 7th & 8th grade final exam scores. He also inquired about adding a science lab.

- The group discussed what should be on the first survey. Options discussed included; Overall satisfaction, what would you like to be the schools focus, creating a “brand” for IC (suggested by Fr. Joe)

Examples:

Yes or No – Did you know?

- 8th grade laptops
 - Scholarship fund
 - Science lab
-
- Informational Packets could include "Hidden Treasures...we don't want to boast, but maybe you don't know... Or "Did you know... " Packets would cost approximately \$2.50 each.
 - Jerry suggested that the packet include student & parent quotes (i.e. Lynn in First Grade says...) The packets would be geared toward potential families 25 years and older.
 - Jerry also suggested that we submit 10-15 survey question on Survey Monkey to be email to our families as well as a survey that can be completed at festivals. Another option could be an Alumni Survey. The survey could discuss items such as is Italian the ideal language to focus on as it is not available at most schools after leaving IC. Although it is "free" it may not be the most beneficial for our children in the future. Italian could still be offer to students who wish to take it on a daily basis at "O" hour or "Post" school in order for it to be truly useful?
 - Athletics update:
 - Discussed fall, winter and spring sports
 - IC transferring from Blue Water to CYO
 - Discussed cheer, flag football, volleyball & basketball
 - Discussed if enough students are interested can there be multiple teams for a particular sport?
 - Fr. Joe discussed PowerSchool and also that PowerReach will be used on Snow Days. Also discussed was that the teachers are responsible for having items there quarterly & for midterms. Specials may not be on PowerSchool. All assignments will be on PowerSchool for grades 3 – 8th.
 - There was discussion about the entranceways and the inside of the church will be late summer.

New Business:

New PTC Board welcome

Parishioner Concerns:

Fr. Joe was approached by a parishioners with concerns about Girl Scout and their affiliation with Planned Parenthood. Archdiocese of Detroit were consulted and more info is being sought after.

Blue Water Vicariate Pastoral Council Meeting Notes

September 11, 2013

Attendance:

Cardinal Mooney –

Holy Family – Randy Husaynu

Holy Trinity – Marsha Hicks, Lucy Sebastian

Immaculate Conception – Deacon Ken Nowick

Our Lady On the River – Mary Margaaret Tiano, Sandy McNeely

St. Augustine – Tom Ballor

St. Christopher –

St. Edward on the Lake

St. Mary, St. Clair –

St. Mary, Port Huron –

St. Mary, QOC –

APC – Kym Nummer

Hispanic Rep –

Evangelization –

Christian Service –

D R E -

Principal –

Youth Ministry – Randy Husaynu, Ida Johns AOD Regional Coordinator of Youth Ministry

AOD Facilitator - Dcn. Bill Kolarik

Vicar – Fr. Joe Horn

Vicar Secretary – Catherine Wullaert

AOD Regional Coordinator of Evangelization

Visitor:

Meeting started at 7:20 PM

Review / Approval: Minutes approved by consensus

Hospitality / Meeting INFO Calendar for 2013-2014

<u>Date</u>	<u>Hospitality</u>	<u>Leader / Reader</u>
Oct. 9, 2013	Holy Trinity	
Nov. 13, 2013	St. Mary's Queen of Creation	
Dec. 11, 2013	Our Lady on the River	
Feb. 12, 2014	St. Edwards	
March 12, 2014	St. Augustine	
April 9, 2014	St. Mary, St. Clair	
May 14, 2014	St. Christopher	
June 11, 2014	Immaculate Conception	

Vicar's Report

No parishes have been closed

The Archdiocese is very transparency in regards to the financial status of the Archdiocese.

There have not been any new hires at the Diocese

We are in a good financial position

Archbishop is offer a Autumn Day of Prayer for Peace.

Convocation is coming and there will not be any daily Masses 9-22 thru 9-26th

Blue Water Vicariate Pastoral Council Meeting Notes

September 11, 2013

Parish employee the diocese is asking them to become a part of Pay-core
The Planning Groups Priorities were revisited and many things are similar. The potential changes will be presented at the next meeting.

Ministry Reports:

No Reports were submitted

- **APC** – Has not met
 - Broke out and reported the specifics of the planning groups
 - Mission priorities and success stories were presented to the Arch Bishop
 - Each Vicariate is at a different level
 - Fr. Horn and Kathy Stocki review planning group 1 and planning group 2 items and combined them
 - Fr. Horn will have those for the next meeting
 - After approved by the Vicariate Council, these changes will be sent to the Archdiocese.
 - Fr. Horn shared that the mission priorities are not being unpacked at the parishes council meetings.
 - Note that all these are listed on the Archdioceses website
 - There were some great things that the other Vicariate had developed and we can look at getting those so there is no need to recreate
 - The planning group 1 and 2 data and information will be submitted at the end of the minutes
 - Deacon Bill will be forwarding that information
- **Hispanic Ministry** - No report
- **Evangelization** –
 - Healing Mass is November 8th sponsored by Holy Trinity and will be held at St. Stephens in Port Huron.
 - Asking the Vicariate and Fr. Joe is to get the priests on board and to get as many as possible to attend to offer Reconciliation, and celebrate
 - Looking at a 6 pm to 10 pm window
 - Mass will be at 7
 - Anointing will take place during the Mass
 - After Mass there will be Adoration
 - There will be a subcommittee that will be working on this and will be meeting with Fr. Brian Cokinhouer- spelling
 - Advertisements will be handed to all the parishes so that is all similar.

Blue Water Vicariate Pastoral Council Meeting Notes

September 11, 2013

- **DRE** – minutes submitted
- **Principle** – No report
- **Youth Ministry** No report
- **Right to Life** - No report

New Business:

Mass counts are strongly encouraged and many pastoral planning is based on these counts. The Diocese is asking that each parish take two consecutive weeks in October and take the count of Adults and Children. These counts will be faxed into Jan Shay at 313-596-7314. An electronic form can be received from Jan Shay by calling

The most important thing is to get a good count. Get your pastor on board and make a noted count.

Old Business:

Prison Ministry

There is a plan for a meeting with Fr. Brian and Fr. Joe to meet with Rev. Tom Seppo.

Everything has been canceled – the youth are not being served.

Inmates sign up for sign up for Service

The kites are not being processed

There is a concern that if the current ministers were to step down, there are not anyone to fill the slots.

Currently there is a team of women from St. Edwards on the Lake that is ready to go into and do ministry in the women's pods.

Action Items

- It is being sought for funding from the Vicariate for religious materials to enhance the Catholic presence at the jail.
 - Bilingual misselettes
- Request that there will be Vicariate leadership to meet with the Sheriff, Jail Administrator and Judges to come to some sort of just and equitable division of service for all Catholic – men, women, and youth.
- Have those of the sick pray for the success of the vicariate prison ministry, that all obstacles be removed.
- Perhaps put this in the prayer intentions

Blue Water Vicariate Pastoral Council Meeting Notes

September 11, 2013

Open Forum:

Ida Johns from the AOD who heads up the Youth Ministry visited. There is a presence of Youth Ministry at all the Parishes in the Blue Water Vicariate even though there is not a paid Youth Minister in each parish.

There is an Engaging the Youth Project which will take place at Holy Family in Novi on October 20th.

There is Reconciliation offered.

There are prayer teams available for the teens that want to be prayed over.

Deacon Ken Nowicki shared that there is a prayer vigil on Sept. 21, 2013 Mass is at 7:30 am and then is prayer at the Abortion Mill.

Tim Zobl shared that the Traveling Mass will be at the Saturday 4:30 pm September 14th

Also, things are coming together for Matthew Kelley on April 5th

Lucy shared Holy Trinity is sponsoring a Mexican Dinner at Our Lady of Guadalupe on Sept. 21

Sept. 30th, Facebook, Live question and answers through SMQOC

Next Meeting:

Oct. 9th, 2013

Hospitality: Holy Trinity

Prayer Leader: Mary Margaret Tiano

Reader: Tom Ballor

Agenda Items:

- Look at the Vicariate Council Member and the document where they are in regards to their terms.
- Go over the results of the meeting regarding the Planning Group 1 and 2's decision in regards to combining the goals and objectives.

Meeting ended at 8:59 pm closing with prayer.