

IMMACULATE CONCEPTION PARISH COUNCIL  
MINUTES FROM April 13, 2010

The meeting opened at 7:00 p.m. with presentation for PC and SAC on phone system and Tastefest report, then prayer once Council meeting began

***The following members were present:*** Pamela Mertes, Stanley Sommers, Susan Share, Amy O’Gara, Pat McGrath, Father Tomek Maka, Andrea Taravella, Jane Petitpren, Cathy Furtah, Diane Vigneron, Janis Cornwell, Sarah Cornwell, Chris Ameal, Tim Messing, and Jim Charbonneau

***The following members were not present:*** Anthony Jubinski, Deacon Kenneth Nowicki, and JoAnn Augustine

Minutes from the March 9, 2010 meeting were read by members and accepted after three changes were made.

***Youth Ministry Report Given By Sarah Cornwell:***

- March 20-21<sup>st</sup> was their World Vision Famine: They completed activities during the famine. At 6 pm Saturday they had a nut mixture that is given to malnourished children in third world countries. They built and slept in a cardboard city. They raised \$3,000 and it was matched 10 times by a company and the funds were sent to Africa.
- World Youth Day- 9 members will be attending, August 10<sup>th</sup> through 21<sup>st</sup>, cost is \$2,500 and they will be having various fundraisers to raise money (bottle drive, work parking at festival, spaghetti dinner, etc.)

***School Advisory Report Given By Diane Vigneron:***

See Attached Minutes from March 2<sup>nd</sup> Meeting- April Meeting was same day as Parish Council Meeting

- Susan asked what was found when SAC looked into the FACTS program that we already use for Parish Online Giving for the tuition collection. Father Tomek clarified why the tuition company had to be used because the Archdiocese wanted each Parish to use a company to guarantee collectability. We needed to collect on all tuition so that the money can be used toward providing a better education and paying the individuals who provide the education. The company that was chosen will be able to handle the SCRIP program and volunteer service hours (other companies could not.)
- Stan questioned what the penalties were? Father Tomek stated that if tuition is not paid then the student should not be able to attend school. He stated that we have to plan in advance-this was already in place before, but not enforced. The company that was chosen is already working with other institutions that provide Catholic education and the families still have the choice of paying in full or making payments.

***Christian Service Report Given By Pat McGrath:***

Meeting was regarding working coffee and donuts-next coffee and donuts will be held on April 18, 2010

***Christian Worship Report Given By Father Tomek:***

No Meeting-Next meeting April 15<sup>th</sup>

***Christian Formation Report Given By Jane Petitpren:***

- SHINE will be at Faith Formation on April 19<sup>th</sup> to meet with the 8<sup>th</sup> graders to inform them about the group
- Confirmation is April 22<sup>nd</sup> with practice on April 20<sup>th</sup>
- First Communion is the First weekend in May
- May 3<sup>rd</sup> is final faith formation for 1-6 and April 19<sup>th</sup> for Junior High
- There will be a schedule coming soon for Catechist topics in May

## ***Stewardship by Chris Ameal:***

### 1) Updates by Father Tomek:

- **Campus Keyless Entry** - C. Ameal gave a brief update of the status of the keyless entry system for the school. It was noted that all equipment has been purchased and delivered in order to place two keyless entry points on the school, one at the main entrance and one at the foyer entry to the gym. As a reminder, this equipment installation is being paid for by a school grant from the Department of Homeland Security. The school is awaiting final approval/verification that the installations will not in any way damage a historical landmark (obviously our school isn't a historical landmark so this is merely a formality). Father continued that he wants to place a keyless entry on the Sacristy to the Church and the Parish Hall. However, he would not pursue making that investment on the Parish Offices at this time.
- **Delivery of Bank Deposits** - Father commented that currently the deposits are being done by the Knights of Columbus. Father further commented that he feels the decision to choose the current bank was somewhat hurried due to the extreme need at the time. Since then, other banks have come forward making generous offers in order to win our business, least not of which, is free armored car delivery service. Father is going to personally look into these offers. However, he is NOT putting this out for bid and does not want people spreading the word that he is looking.
- **CSA** - Father was asking who was in charge of CSA promotions. Neither Church Support nor Diane Polcyn was at the meeting so they could not comment. C. Ameal commented that he thought that Diane Polcyn was in fact running with this under the supervision of Church Support. Father reiterated our need to heavily promote CSA and to hit our targets, especially if we are going to continue to funnel Capital Improvement and Debt Payoff monies through CSA in order to escape the 6% AOD "tax". A brief discussion ensued led by Jean Corbat, commenting that we have fundraisers for other activities on campus, why not Debt Reduction too?

### 2) Committee Updates:

- **Budget** - No Report - Not Present
- **Marketing** - L. Carlin gave a brief report. Mrs. Carlin apologized that she did not as of yet have the Slogan/Sign proposal completely finished for the Debt Reduction campaign. Mrs. Carlin explained that she had, had an unusually busy couple of weeks and that she would have something for Fr. Tomek very soon. Mrs. Carlin proposed that the a multi-colored LED sign roughly 4' long and 1' tall be purchased at a cost of \$875 to add so real bang/pop to the sign. Mrs. Carlin commented that the LED sign could be incorporated into a bigger sign and be programmed to show the progress of the Debt Reduction. It was further commented that the sign could then be reused for the parish at the end of the campaign. A brief discussion ensued on where to place the overall sign once completed. All were in agreement that it should not be on or near the front lawn of church and therefore visible from M-29 highway. Father was concerned that placement in front of church would give passersby the wrong impression of our faith community. Possible locations of the parking lot entry, the grotto, near the rear entrance to the church were all discussed. No final decision was made.
- **Events Committee** - C. Ameal gave a brief report on Festival. All is going well. They are moving forward on the "Mascot" costume character. C. Ameal shared the initial artwork with the group (see attached). Further he commented that the plush toys were in fact going to cost \$5.25 ea, not \$1 each as first thought. With a minimum order of 1200 plush toys, the Festival Committee felt this was just too expensive and would not be ordering the plush toys to go along with the new Mascot. A brief discussion ensued on Festival Tent lighting between Jeff Wooten of Building and Facilities Committee and Chris Ameal of Festival. Mr. Ameal voiced his "desire" to improve the lighting situation in the big tent during Festival. Several people commented that the risk of "Fish Flies" may be just too great to go with any lighting other than the "yellow" incandescent that they currently use.
- **IT Support** - C. Ameal gave a presentation on a new phone system proposal for the entire campus. (See attached). The new system would benefit the school, parish offices, rectory, church, etc. It would link the entire campus via a network and all would be on one phone system. Currently the Parish pays over \$500 per month to AT&T and Comcast for monthly services. This could be cut to just \$175/mo by utilizing the new system and VoIP (Voice over IP) technology. The savings of nearly \$325/mo would offset the \$275/mo lease payment for the equipment and still leave a \$50/mo savings. However, there is needed a one-time cash deposit of \$5,000. The group discussed thoughts of approaching Mrs. Steel and PTC to ask for this money. All were in agreement that this was an excellent system and should be pursued immediately. Chris Ameal agreed to give Mrs. Steel the presentation along with ICIT Committee member Keith Gregoire. It was noted that the next PTC meeting would be held on Wednesday, April 14th.

However, as the meeting takes place during business hours, C. Ameel did not feel he could attend. Instead, Keith Gregoire would be asked to go in Mr. Ameel instead.

- **Buildings and Facilities** - Jeff Wooten gave a brief report on the status of the moisture/paint in the gym. It was stated that Mr. Wooten and Mr. DeBusschere were waiting to see if any more moisture was going to “wick” out of the block before any further repainting. It was commented that a pressure valve on the lower ell heating system had recently “blew” and that Mr. DeBusschere was fixing it. Furthermore it was noted that the fire alarm had gone off following the end of the last “Friday Fish Fry”. It was noted that the current fire alarm is NOT tied into any automated alert system as the alarm is. All agreed that this posed a serious safety issue. C. Ameel commented that once we completed the keyless entry and the possible new phone system that we should have our current alarm company and others quote us a new system that is fully monitored. C. Ameel further commented that the infrastructure would not need to be replaced but simply tied into possibly with a new controller and a couple of key pads. Cost to IC should be minimal as the installing company would reap the benefits of the ongoing monitoring costs. Mr. Wooten informed the group that long time custodian Helen had recently resigned. Father Tomek commented that he is in the process of interviewing for one or possibly two part time positions. Father would like to see more time allocated to cleaning the campus buildings such as the Church, Parish Hall and Parish Offices. Father is going to speak with the remaining custodian Tammy about possibly increasing her hours and/or her responsibilities and having the two part time persons report to her directly (at least in part). Lastly, Mr. Wooten commented that Mr. DeBusschere had “taken care of” the front wall in church and that it looked great.
  - **Church Support** - No Report - Not Present
  - **Cemetery Board** - S. Sommers gave a brief report updating the group on the county ditch project. The county was intending on placing a retaining pond near 26 Mile Rd to help offset the need for larger drains. Land has already been acquired for this purpose and they are expected to start work on the pond this spring. Jean Corbat noted that Bob Clancy had commented that IC has a 6” culvert/drain along the property that is probably undersized. Jeff Wooten seconded that sentiment. It is thought that the drain should be at least 8” or even 10” in diameter. Jeff Wooten agreed with Mr. Clancy that we should investigate whether or not we could “piggy back” on this project and replace/upgrade the drain at that time. Also, Mr. Sommers commented that still nothing has been done about the collapsing roof and door on the cemetery shed. C. Ameel commented that the cost should be no more than \$1,000 to replace both and since the cemetery obviously has the funds, shouldn’t we go ahead and do it. Father Tomek thought that there was a School family that was “struggling” with tuition and that maybe they would be willing to fix the shed through their business and then Cemetery could transfer funds to the school to help with their tuition in lieu of payment for services. S. Sommers further commented that while the roof on the Chapel is in fairly good condition, the trim, boards/ soffit around the building was not and could possibly force our hand to do a complete tear off of the roof and replace all the trim at a cost of roughly \$10,000. A brief discussion ensued about the need to use fully Licensed, Bonded and Insured contractors for work around the cemetery and parish versus volunteers. C. Ameel offered that the AOD is most likely doing their best to control liability insurance costs and that is why the renewed push to not only have ALL volunteers sign waivers but also agree that no one other than paid staff/employees would be allowed on ladders of any size.
  - **Ad Hoc Committees** - No Ad Hoc Committees present to report.
- 3) Discussion on Duties and Responsibilities of Parish Stewardship Commission
- Jean Corbat decided to “table” this discussion until next meeting due to the length of the ICIT Commission report/presentation. There were no objections.
- 4) Chris Ameel: ICIT Presentation on phone system - See Above Under “IT Support”

**Evangelization:** Not present to report

### ***Vicariate Report Given By Amy O’Gara:***

- 1) Principals:
- Blue Water Academic Olympics was a huge success.
  - All Blue Water schools are finalizing their tuition for the 2010/2011 school year. Comparisons will be given at the next meeting, along with cost for extra fees. All schools charge extra book fees, technology fees, etc.

- 2) Youth Ministry:
  - The vicariate funded the NET retreat that was attended by about 100 youth, many of whom are home schooled.
- 3) Campus/Young Adult Ministry:
  - After some restructuring at the AOD, Eric now works with 4 vicariates, Blue Water, North and Center Macomb and SURF. He plans to work with all individually and as a group.
  - Looking for a venue for Theology on Tap to meet possibly in the Marysville area, as it is centrally located. The group begins with discussion and ends with a Mass, possibly at St. Christopher if Fr. Art approves.
  - The ministry is looking to create a Campus/Young Adult web site for each vicariate and one for overall young adult activities. The web sites will be maintained by Eric after the initial design and set-up. They have a quote for just over \$2,000.00. Fr. Joe was concerned that this was much more expensive than what the Blue Water Vicariate paid to have its site created. It was learned that the vicariate web site was done at cost by a business that does all work for the church at cost. Fr. Joe requested that Eric pursue that option.
- 4) Cardinal Mooney:
  - Various school activities were reported on, such as success of the boys and girls basketball teams. North Central Association Quality Assurance Review, Honor Society activities, announcement of top academic students, dates for "Living Stations" and Sacrament of Reconciliation, grade school visits, etc.
  - Upcoming events include: Discover the Treasure Annual Auction, Saturday, April 24. Open bar with silent/live auctions \$40 per person, tickets available by calling the school.
  - Due to the students generosity in collecting over 13,000 cans of food for the Detroit Rescue Mission, this year the Prom will be held on the Detroit Princess River Boat on April 30th. The school also received a check for \$5,000 for the school.
  - There will be a Road Rally on May 15, 2010.
  - The spring play *Agatha Rasin and the Quiche of Death* will be performed April 16, 17 and 18 at the Algonquin auditorium. Tickets available at the school.
- 5) Hispanic Ministry:
  - Since the transfer of Bishop Flores, this ministry has slowed considerably. Margie Crooks from the Archdiocese of Detroit stated that she and Fernando Perales, also from the AOD, are getting things moving again.
- 6) Vicar's Report:
  - Much discussion about finances and financial responsibility, both at the parish level and the vicariate level.
- 7) Old Business:
  - The proposed budget for 2009/2010 was handed out. Fr. Joe will take it to the clergy at the April meeting for their approval. Each area requesting money from the Blue Water Vicariate must submit a detailed line-by-line request with explanations.
  - Rather than leave money in the checking account, most of it will be deposited with LDP within the AOD where it will accrue interest.
  - Dates for *The Drift* (these are also available at [bluewatervicariate.org](http://bluewatervicariate.org).) Note that the dates have been changed to schedule publication closer to the beginning of a month to make it easier to advertise parish and vicariate events for that month. Submit information to [info@bluewatervicariate.org](mailto:info@bluewatervicariate.org). Please pass this information to whoever in your parish might need it.
  - Articles Due Sunday of Publication
 

|                   |             |
|-------------------|-------------|
| April 16.....     | May 2       |
| May 21 .....      | June 6      |
| June 18 .....     | July 4      |
| July 16.....      | August 1    |
| August 20 .....   | September 5 |
| September 17..... | October 3   |
| October 15.....   | October 31  |
| November 28.....  | November 28 |
| December 10 ..... | December 26 |
- 8) New Business:
  - A presentation was made about the Catholic Business Pages, a fundraiser that is available to our parishes. It is a web site designed for advertising Catholic businesses. You can earn money for each business you

recruit to be a part of the program. If interested, please let me know and I'll put you in contact with the representative.

### ***Old Business:***

- Parish Council Mission Statement: Below is the proposed changes to the Parish Mission Statement for April 2010:

#### **IMMACULATE CONCEPTION PARISH MISSION STATEMENT**

Immaculate Conception parish is a vital part of the Catholic Church's presence in the Anchor Bay area. For over 150 years under the guidance of the Holy Spirit, we have lived the mission of the Church by proclaiming the Good News of Jesus Christ in Word and Sacrament. Through our Eucharistic worship, prayer, and ministry we grow in the rich Tradition of our faith.

Our parish faith formation and school, seek to foster life-long faith growth for all. As faith-filled stewards, we offer our gifts for the good of the Church's mission and the needs of the less fortunate among us. Anchored in faith and gifted by the Spirit, we seek to be Christ's presence by welcoming all in God's Holy Name.

### ***New Business:***

- Tastefest Report (see attached comparison worksheets):
  - 350 people and 28 vendors
  - Excellent publicity from the VOICE
  - Biggest improvement was audio/visual entertainment upgrade
  - Grand Raffle are decreased and had low participation
  - Looking into having people spend more money that evening at the event
  - Ideas for next year include: vendors out of multipurpose room and into large tent
  - Having Fire Fighters face-off for the Chef Competition
  - Discussion after report: Regarding sound, flow, room for vendors, adding more seating, etc to have a better event for next year
  - Researching new audio/visual person for better pricing and they should be able to get competitive quotes
  - Next Tastefest is October 2<sup>nd</sup> (Saturday)
- Presentation of the new campus phone system proposal to both Pastoral Council and School Advisory Committee by Chris Ameal (see attached copy of presentation for additional details):
  - Phone system in Parish office and school needs to be updated
  - Equipment has been out of service for several years
  - Complete Communications (Michael Meldrum) provided estimate of \$19,498 as a total cost
  - Can Lease the equipment for \$273 a month with \$5,000 down (complete installation)
  - POTS lines are analog traditional phone line, which is what we currently have
  - We pay \$500 for 9 analog phone lines campus wide plus the additional cost for internet connection
  - With new phone system we would pay \$173 a month for VOIP (Voice Over IP-100% IP based phone system-this would be run through our network)
  - With the monthly service cost of \$173 and the monthly lease payment of \$273, our overall savings would be \$52 per month
  - What will we get with the new system?
    - (1) 84 channels (like phone lines)-but we would only utilize 7 to start and 32 stations (phone on the wall)- but we would only need 27 to start
    - (2) Fully Digital Messaging System with 13 hours of recording time, 4 simultaneous connections, voicemail emailed as a .wav file (a playable attachment) that can be archived and/or shared with others in the network
    - (3) 12 Phones with 24 Programmable functions on phone (with Bluetooth capability)
    - (4) 15 Phones with 8 programmable functions

- Where are the phones going?
  - (1) 18 phones throughout the school- in offices, library, kitchen, classrooms, gym (these phones have the ability to have PIN for each user) currently walkie talkies are being used in the classrooms and throughout the school, the phones would allow paging to the office phones. Teachers would have voicemail rather than the secretary having to hand write messages for each teacher. Teachers will be able to update their messages on a regular basis (ex. with test and/or homework assignments.)
  - (2) 9 for non-school areas: 1 in Parish Rectory, 5 in Parish Office, 1 in Sacristy, 1 in Church Basement, 1 in Parish Hall
- Most phones can be installed without wiring because they are plugged through the computer network
- Phone does not have to be plugged in to a wall outlet for power because it receives power from the network connection
- Will receive price break on phones because we are buying them in bulk
- Part of making this work is by connecting the two ends of the network wirelessly (Parish and School) and the cheapest way to complete this (already included in the estimate) is by adding 1 Airaya WG-300 Wireless Bridge Kit (for the connection of the two sides of the campus) and 2 Netgear 24 Port POE (power over Ethernet) ProSafe Smart Switches (to run phones, camera, and other devices)
- Expandability: Can add cordless phones, conference/speaker phones, PC phones, IP cameras for security, video conferencing, can grow to 128 phones of 84 simultaneous phone calls
- All Phone Numbers will stay the same and they can be transferred anywhere (i.e. to a cell or home phone)
- 1 Analog phone for fax and/or emergency for Parish Office and the system will automatically go to analog phone if the power is out
- Parish Office will have full access to new windows and server in school
- It will be one campus with one network (currently cannot transfer calls to school from Parish Office and cannot share files)
- Recap:
  - (a) Need \$5000 cash for the down payment
  - (b) Lease will be 63 months @ \$273 a month
  - (c) Save \$52 per month based on current AT&T and Comcast costs
  - (d) 5 Year Warranty on all phones
  - (e) We own system after 5 years

-Questions from audience:

- (1) Shouldn't school have analog phone also for security reasons? It would only cost an additional \$20 to have the analog phone put in the school. Mrs. Steele stated that it would be needed for the school
- (2) Tim Messing asked if fax to email has been looked into. It has and the new server that they are proposing should be able to handle this option
- (3) Would the \$5,000 include the set-up, installation, and the training on the phones? Yes
- (4) Amy asked if we even had to pay for the internet with Comcast because we were a school. Chris answered that it was free for the school, but they had to pay for the internet in the Parish Office and the rectory.
- (5) Mrs. Steele asked if the phone had normal features as the phones they currently have. Chris answered that the phones had speaker phone, hold, etc and that there was even a component to the phone that would be a switchboard for the reception desk.
- (6) Does 911 go directly to dispatch center or directly to the police? We have the capability to decide where the call will go
- (7) Other items addressed: Chris stated channels only get taken up when calling out and not internally, system had surge protection, battery back-up for power outages, voicemail that you could set storage limits on so that some individuals could have larger capabilities than others, system can have menu options on answer (ex. press 1 for directions, 2 for a specific extension, etc.)
- (8) Where will we get the \$5,000 from? It is not in the budget, so they will be looking for someone to donate the money.
- (9) Final: Installation can be done within 2 weeks and additional cabling can be ran internally with the staff at IC

### ***Open Forum:***

- Present ideas on how to address tithing, giving of time and treasure, as well as our need for debt reduction
- Discussion about welcome packets, inviting new people to attend functions
- Andrea stated that she would like to see the members from Stewardship to attend our council meetings (Anthony was not present and Chris just happened to stay for the meeting and provided to minutes to us) and that it needs to made clear who is in charge of CSA so that steps can be made to reach those who have not made their contribution.
- Amy provided Council with materials (see attached) that were already available through the Vicariate on CSA and Pam stated that she would pass the information along to Stewardship.

### ***Pastor's Report:***

- Easter service attendance was great and RCIA team did well
- Disappointed with Easter Vigil participation
- Would like to invite those who went through RCIA in the past to attend Vigils
- Sunday after Easter was not busy at all
- Confirmation is coming up, asked Council to pray for the young people that they continue to attend the church after and we should welcome them as equals
- CSA: AOD froze increase in CSA on diocesan level not the Parish level, but if there are less Parishes in the diocese then the amount may be more
- Building and Grounds Report: Bob cleaned and painted the front wall before Easter and it looks nice
- Recognition Plaque: installed in near future with the records we have, two plaques one in the Hall and one in the school
- Property Acquisition: Bank for sale and we are the natural buyer. One major problem is that we do not have the money for it. College of Counselors and the Long-Term Planning working together. Frank McDonald came to see the property that will be auctioned off at the end of the month. It has been determined that it may be possible to use money from the cemetery fund to purchase the property, but it will not be known for sure until later this week. The price of the building is \$190,000 for the bank and the lots (500 ft of frontage) and the value is \$360,000. Father Tomek does not want to lose the property for a difference of \$10K. Since there is a good amount in the cemetery fund and there is no major need for the money there, we could use the bank as the temporary offices and finally move on to Phase II of the long-term plan. Stan asked if it was a public auction or sealed bid and Father Tomek believed it was a sealed bid. Father Tomek stated he was trying to get information on how low we could go. Stan raised concerns about the money and where we will get the money from and that we would be getting ourselves into larger debt. Diane asked why the money in the cemetery fund was just sitting there if it was not needed for the cemetery in the future. Father Tomek stated that it has been accumulating over the years from donations. There was discussion as to the importance of obtaining this property.

The meeting closed 10:15 p.m. with a prayer

The next meeting will be held Tuesday, May 11<sup>th</sup> at 7:00 p.m.

Minutes respectfully submitted by Andrea Taravella.

## ATTACHMENT-SAC MEETING MINUTES FROM MARCH 2, 2010

| Meeting Logistics       |                   |
|-------------------------|-------------------|
| Date:                   | 03/2/10           |
| Start & End Time:       | 6:30pm to 8:30pm  |
| Location:               | Parish Hall       |
| Meeting Facilitator:    | Kathy Steele      |
| Meeting Minutes Author: | Christine Gabryel |

| Participants (x = in attendance): |                   |   |                  |
|-----------------------------------|-------------------|---|------------------|
| x                                 | Kathy Steele      |   | Anne Malik       |
|                                   | Fr. Tomek         | x | Susan Mattina    |
| x                                 | Christine Gabryel |   | Heather Morrison |
| x                                 | Mary Anne Kilgore | X | Sean Stawiasz    |
| x                                 | Stan Lisica       | x | Diane Vigneron   |
| x                                 | Kelley Lovati     |   |                  |

| Meeting Prerequisites: |
|------------------------|
| none                   |

| Meeting Agenda: |
|-----------------|
| (see handout)   |

| Meeting Minutes:                           |   |
|--|---|
| <b>I Prayer/Minutes</b>                    | Review of Minutes:<br>Feb 2010 Minutes Approved   |
| <b>II Old Business</b>                     |   |
| <b>A. Tech Committee update</b>            | School is switching from Mac to PC computers. New computers will require new licensing for software. PTC funds covered the cost of the new server, not the computers. Possibility of purchasing computers from Citizens bank. Thank you to Stan Lisica, Chris Ameel and Keith Gregoirre for all of their tech support!  |
| <b>B. Recommendations Budget Committee</b> | <ul style="list-style-type: none"> <li>Mrs. Steele presented FACTS program to committee. Goal to have program in place by this year or next. Budget committee needs to determine if there will be a % discount for families that pay in full at the beginning of the school year. Program includes automated online or scheduled payment options.</li> <li>Cafeteria chairs- on the "wish list" for replacement. Mrs. Steele is researching a grant option. School needs a minimum of 100 chairs with an estimated cost of \$3,000</li> <li>Teachers- raises if possible</li> </ul> |
| <b>C. Wind Energy possibility</b>          | Mr. VanderVeen III did not get grant however is trying for another. He will continue to correspond with Mrs. Steele.  |
| <b>III. Continuing School Improvement</b>  |   |





## ATTACHMENT-TASTEFEST REPORT

|                                 | Jan - Dec<br>09  | Jan - Dec<br>08  | \$<br>Change     | %<br>Change    |
|---------------------------------|------------------|------------------|------------------|----------------|
| <b>Income</b>                   |                  |                  |                  |                |
| 50 / 50                         | 856.00           | 0.00             | 856.00           | 100.0%         |
| Admission Ticket - Adv/Sponsors | 150.00           | 0.00             | 150.00           | 100.0%         |
| Admissions                      | 11,800.00        | 11,880.00        | -80.00           | -0.67%         |
| Advertising/Sponsors            | 4,015.00         | 7,320.00         | -3,305.00        | -45.15%        |
| Bar / Liquor                    | 879.60           | 339.00           | 540.60           | 159.47%        |
| Donations                       | 2,198.88         | 3,992.00         | -1,793.12        | -44.92%        |
| Fortune Cookie Auction          | 2,900.00         | 3,089.00         | -189.00          | -6.12%         |
| Live Auction                    | 3,600.00         | 2,950.00         | 650.00           | 22.03%         |
| Plate Adv/Sponsorship           | 728.00           | 0.00             | 728.00           | 100.0%         |
| Plate Revenue                   | 145.00           | 0.00             | 145.00           | 100.0%         |
| Premier Seating                 | 0.00             | 30.00            | -30.00           | -100.0%        |
| Raffle Tickets                  | 13,170.00        | 23,240.00        | 10,070.00        | -43.33%        |
| Restaurants                     | 0.00             | 0.00             | 0.00             | 0.0%           |
| Tips                            | 70.10            | 126.00           | -55.90           | -44.37%        |
| Wine Glass Revenue              | 320.00           | 329.00           | -9.00            | -2.74%         |
| <b>Total Income</b>             | <b>40,832.58</b> | <b>53,295.00</b> | <b>12,462.42</b> | <b>-23.38%</b> |
| <b>Expense</b>                  |                  |                  |                  |                |
| Advertising Expense             | 22.67            | 0.00             | 22.67            | 100.0%         |
| AOC Awards                      | 0.00             | 428.35           | -428.35          | -100.0%        |
| Banners                         | 627.00           | 730.00           | -103.00          | -14.11%        |
| Boy Band Expense                | 150.00           | 0.00             | 150.00           | 100.0%         |
| Carpet                          | 0.00             | 21.18            | -21.18           | -100.0%        |
| Chef Coat Silk Screening        | 0.00             | 90.00            | -90.00           | -100.0%        |
| Chef Supplies                   | 0.00             | 23.27            | -23.27           | -100.0%        |
| Chinese Auction Expense         | 306.80           | 0.00             | 306.80           | 100.0%         |
| Decorations                     | 0.00             | 845.21           | -845.21          | -100.0%        |
| Electrical Expenses             | 152.88           | 0.00             | 152.88           | 100.0%         |
| Entertainment Expense           | 150.00           | 0.00             | 150.00           | 100.0%         |
| Extension Cords                 | 0.00             | 135.58           | -135.58          | -100.0%        |
| Flyers and Bulletins            | 0.00             | 95.00            | -95.00           | -100.0%        |
| Food for Workers                | 42.40            | 0.00             | 42.40            | 100.0%         |
| Gordon Food Service             | 1,091.13         | 606.51           | 484.62           | 79.9%          |
| Iron Chef Food                  | 0.00             | 750.00           | -750.00          | -100.0%        |
| Iron Chef Photo Shoot           | 0.00             | 85.00            | -85.00           | -100.0%        |
| Lamp                            | 0.00             | 15.89            | -15.89           | -100.0%        |
| Liquor and Beer Expense         | 1,138.70         | 1,184.90         | -46.20           | -3.9%          |

|                                   |                      |                      |                      |                   |
|-----------------------------------|----------------------|----------------------|----------------------|-------------------|
| Liquor License                    | 25.00                | 0.00                 | 25.00                | 100.0%            |
| Live Auction Expense              | 665.87               | 0.00                 | 665.87               | 100.0%            |
| Merchant Fees                     | 115.04               | 0.00                 | 115.04               | 100.0%            |
| Mosquito Control                  | 0.00                 | 21.14                | -21.14               | -100.0%           |
| Piano Player                      | 0.00                 | 200.00               | -200.00              | -100.0%           |
| Plate Costs                       | 416.85               | 0.00                 | 416.85               | 100.0%            |
| Pop Expenses                      | 225.37               | 0.00                 | 225.37               | 100.0%            |
| Posters                           | 190.00               | 0.00                 | 190.00               | 100.0%            |
| Program Printing Cost             | 0.00                 | 550.00               | -550.00              | -100.0%           |
| Raffle License                    | 50.00                | 50.00                | 0.00                 | 0.0%              |
| Raffle Prizes                     | 0.00                 | 628.13               | -628.13              | -100.0%           |
| Raffle Ticket Cost                | 57.22                | 452.00               | -394.78              | -87.34%           |
| Raffle Ticket Postage             | 84.23                | 493.50               | -409.27              | -82.93%           |
| <b>Raffle Ticket Prize Monies</b> | <b>5,350.00</b>      | <b>15,000.00</b>     | <b>-9,650.00</b>     | <b>-64.33%</b>    |
| Sound Expense                     | 325.00               | 0.00                 | 325.00               | 100.0%            |
| Staff Meals                       | 0.00                 | 45.00                | -45.00               | -100.0%           |
| Supplies - Staples, etc.          | 253.21               | 496.95               | -243.74              | -49.05%           |
| Table Skirts                      | 0.00                 | 92.35                | -92.35               | -100.0%           |
| Tent Expense                      | 740.27               | 425.00               | 315.27               | 74.18%            |
| Tent Permit                       | 50.00                | 0.00                 | 50.00                | 100.0%            |
| Tuxedo, Chef Coat, Lanyard        | 1,800.00             | 1,800.00             | 0.00                 | 0.0%              |
| Vendor Expenses                   | 42.24                | 0.00                 | 42.24                | 100.0%            |
| Video Expense                     | 1,870.00             | 1,300.00             | 570.00               | 43.85%            |
| Wine Glasses                      | 147.85               | 330.00               | -182.15              | -55.2%            |
|                                   |                      |                      | -                    |                   |
| <b>Total Expense</b>              | <b>16,089.73</b>     | <b>26,894.96</b>     | <b>10,805.23</b>     | <b>-40.18%</b>    |
| <br><b>Net Income</b>             | <br><b>24,742.85</b> | <br><b>26,400.04</b> | <br><b>-1,657.19</b> | <br><b>-6.28%</b> |