

IMMACULATE CONCEPTION PARISH COUNCIL  
MINUTES FROM December 12, 2010

The meeting opened at 7:27 PM with a prayer.

Member Name	Present	Not Present	Position
Elaine Abraham	X		Christian Service Representative
Joyce Bynum	X		Council Member
Laura Carlin/Robb Gaffa	X		Stewardship Representative
Janis Cornwell	X		Council Member
Sarah Cornwell		X	Youth Representative
John Graybill		X	Council Member
Anthony Jubinski	X		Council Member
Mary Kot	X		Worship Representative
Fr. Tomek Maka	X		Pastor
Pat McGrath	X		Council Member
Pamela Mertes	X		Council Member
John Nemeyer	X		Council Member
Deacon Ken Nowicki	X		Evangelization Representative
Amy O’Gara	X		Vicariate Representative
Jane Petitpren	X		Christian Formation Representative
Susan Share	X		Council Member
Andrea Taravella	X		Council Member
Diane Vigneron	X		School Advisory Representative
Carole Gaffa	X		Guest

Minutes from the November, 2010 meeting were approved with changes.

Welcome to members Mary Kot, Laura Carlin and guest, Carole Gaffa.

Fr. Tomek did a short review of Parish Council procedures and decorum.  
It was requested that questions be held until after each report is presented, not during, as questions may be answered within the report.

**Youth Ministry Report:** No report.

**School Advisory Report:** Given by Diane Vigneron. Report attached.

- SAC is requesting that if anyone has input into the proposed alumni survey to contact Diane prior to the next SAC meeting.

**Christian Service Report:** Given by Elaine Abraham. Report attached.

- A report has been compiled that outlines every activity of the Christian Service Commission. Copies will be brought to the next meeting.

**Christian Worship Report:** Given by Mary Kot. Report attached.

- The “medieval” Mass was a big success and very beautiful.

**Christian Formation Report:** Given by Jane Petitpren. No report submitted.

- Things are going well, they are very busy.

**Stewardship Report:** Given by Laura Carlin. Report attached.

- Marketing Committee will be meeting with Fr. Tomek to review their goals for 2011.
- Some discussion on CSA. The idea of making a puzzle and filling in the pieces as we worked toward our goal was declined. Marketing is working on alternate plans for motivational products.
- It was requested that the Stewardship Minutes include meeting attendance.
- Approval of Tastefest and Perch Festival final reports will be made at their next meeting.
- Questions on if the Marketing Committee is able to track the success of their various campaigns. Mrs. Steele does, in fact, track where prospective families heard about our school.
- It was reiterated that Marketing does a great job.
- Questions on what is currently called “Change the Debt.” More information to follow.
- The Marketing Committee members are: Mrs. Steele, Carole Gaffa, Katie Cyr, Laura Carlin, and Kelley Lovati with the help of Jane Petitpren.
- Question on Gym use policy. A sub-committee is being formed to address this issue.

**Blue Water Vicariate Report:** Given by Amy O’Gara. No report submitted.

- A reminder was given about the early deadline for *The Spotlight* issues published on Christmas and New Year’s weekends.

**Old Business:**

- Time, Talent, Treasure Ministry – Given by Carole Gaffa. No report submitted.
  - This is a two prong approach – Time, Talent, Treasure stewardship and Festival of Ministries.
  - The committee has a clear vision of the event that will take place on the weekend of March 19<sup>th</sup> and 20<sup>th</sup>.
  - In preparation for the Festival of Ministries, prayer cards will be handed out the weekend of December 12<sup>th</sup> to all parishioners.
  - There will be refreshments with the help of Christian Service along with a DVD provided by the Tastefest Committee. Marketing will also provide give away items such as trash bags, pencils etc. Faith Formation will be making available the book *Living your Strength*. These books may be available to order during the fair.
- Parish Council Corner – Please submit your ideas for this article to Andrea.
- Reviewed the handout Goals & Objectives for 2010/2011 Parish Pastoral Council. If anyone is interested in working on one of the sub-committees, please contact Andrea. Commission objectives handout was tabled until the next meeting. Please bring your ideas to the next meeting regarding the commission objectives.

**New Business:**

None.

**Pastor’s Report:**

- Fr. Tomek thanked everyone for coming to the December meeting.
- There will be a pizza reception after the 7:00 PM Mass to celebrate the Feast of the Immaculate Conception, December 8, 2010.
- Review of Parish Council conduct.
  - Remember we are a family of faith.
  - We operate with love as an executive board.
  - We must stick to the agenda and stay on task.
  - Please submit your items two weeks prior to the meeting.
- Next month we will be discussing the new sacramental preparation including:
  - Catholic education
  - Introduction to the new sacramental preparation
  - Education by way of small group discussions, bulletin articles, Internet links, meetings with the parish.
  - We will begin the 1<sup>st</sup> Sunday of Advent 2011
- AOD Capital Campaign – We will work with Stewardship and the AOD. We do not, as yet have a date for the campaign.
- The old parish office will be demolished within the next couple of weeks. All asbestos abatement issues have been addressed and will be handled properly and professionally. The stained glass window has been carefully removed, protected and stored, to be used in the future. The vacant building area will be covered with blacktop.
- Our collection participation has averaged around 390.4 envelopes per week.
- Our change collection is averaging \$450.00 a week.
- We are reminded to be sure to welcome visitors to church if we see them at our regular Mass. We should all try to represent I.C. in a positive, friendly light for the holidays.
- The Parish Office will be closed the week between Christmas and New Year's.

A question was brought up about Christmas caroling. Diane Polcyn will be contacted to see if she is interested in organizing the event. If anyone else would like to organize, please contact the Parish Office.

Fr. Tomek was given a Christmas gift by Parish Council with our gratitude.

The Parish Council review of the book *The Mystery of Faith* has been tabled until the next meeting.

Deacon Ken provided everyone with a copy of *Our Sunday Visitor* to review an article about the new Roman Missal.

The meeting closed with a prayer 9:20 PM.

The next meeting will be January 4, 2011 at 7:00 PM in the Parish Hall.

Minutes respectfully submitted by Amy O'Gara.