



## Immaculate Conception Parish Council May 2016 Minutes

Meeting Date: Tuesday, May 3, 2016  
Meeting Time: 7:15 PM  
Meeting Location: Parish Hall

Member Name	Present	Absent	Position
Fr. Joe Esper <a href="mailto:parish@icatholic.org">parish@icatholic.org</a>	X		Pastor
Deacon Ken Nowicki <a href="mailto:deaconken@icatholic.org">deaconken@icatholic.org</a>		X	Evangelization Representative
Nicole Tomaszynski <a href="mailto:nicolembeutler@hotmail.com">nicolembeutler@hotmail.com</a>	X		Council Member, Chairperson (Term 2, Year 1)
Kathleen Grimm <a href="mailto:kagrimm@comcast.net">kagrimm@comcast.net</a>	X		Council Member (Term 1, Year 3)
Bob Tharrett <a href="mailto:bobfarming@yahoo.com">bobfarming@yahoo.com</a>		X	Council Member, Vice-Chair (Term 2, Year 1)
Ted Stawiasz <a href="mailto:tstawiasz@aol.com">tstawiasz@aol.com</a>	X		Council Member (Term 2, Year 1)
Steve Boutorwick <a href="mailto:scboutorwick@yahoo.com">scboutorwick@yahoo.com</a>		X	Council Member (Term 1, Year 3)
Dawn Sikowski <a href="mailto:dmsikowski@hotmail.com">dmsikowski@hotmail.com</a>		X	Council Member (Term 1, Year 3)
Mary Kot <a href="mailto:skippykot@yahoo.com">skippykot@yahoo.com</a>	X		Worship Representative
JoAnn Augustine <a href="mailto:jaugustine30@comcast.net">jaugustine30@comcast.net</a>	X		Christian Service Rep.
		X	Long Term Planning Rep.

Meeting opened with a prayer at 7:20 pm.

Minutes of the April, 2016 meeting were approved with no changes.

### PASTOR'S REPORT:

- We express our condolences to Deacon Ken on the passing of his sister.
- Work is continuing on the parish budget for FY 2016-2017. A number of cuts or reductions have been required in order to make it balance, plus other factors have to be taken into account (e.g., we may not save on heating costs by having a second mild winter in a row, we'll miss a Sunday collection because Christmas falls on a Sunday, etc.). The Finance Council will be meeting next Tuesday to give final approval to the budget.
- A metal recycling bin will once again be here for a week, beginning Monday May 16.
- The school's spring musical, "The Lion King," will be held this Wednesday and Thursday evening; there was a nice write-up in *The Bay Voice*.
- Last week I had the opportunity to make the Holy Door Pilgrimage at Blessed Sacrament Cathedral. It's very well-designed and spiritually worthwhile, and I would recommend it to anyone who has the chance to go there.
- Deacon David Tomaszynski will be ordained at the Cathedral on Saturday May 14 (10am), and he will have his Masses of Thanksgiving here on the following day, Sunday May 15, at 8am and 12 noon.
- Preparations continue for Synod '16. Our parish will hold two dialogue meetings; Wednesday May 18 at 6:30 pm, and Saturday May 21 at 9 am. Everyone on the parish council and various commissions is asked to attend one of them. A flyer giving more information will be inserted in this weekend's bulletin.
- We had five representatives at the Amazing Parish conference held downtown two weeks ago (Deacon Ken, Tina Kovalcik, Amy O'Gara, Rick Rhein, and myself). There were almost 100 persons present, from 176 parishes in the Archdiocese, and from other places as well, including Ontario, Washington D.C., Ohio, and various other states. As a follow-up, we are forming a leadership team (mainly those who attended), and are beginning to discuss ideas and set priorities (one of which, for example, is to make the parish more hospitable to visitors at weekend Masses). More information will be given in the coming months.



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**FINANCE COUNCIL** – No minutes – Fr. Joe reported.

- Continued work on budget and service hours.
- Results of limited scope audit were just received; they will be looked at the next meeting.

### **COMMISSION REPORTS:**

**Worship Commission** – Fr. Joe and Mary Kot reported.

- First Communion will be held this Saturday, May 7, at 10:30 am.
- The parish May Crowning ceremony will take place after the 10 am Mass Sunday.
- Everyone is invited to wear something red in honor of the Holy Spirit at Mass on Pentecost Sunday (May 14-15).
- The next Mass of Reparation will be Monday, May 16, at 7 pm.
- The 8<sup>th</sup> grade graduation Mass will be Monday, June 6, at 6:30 pm.
- Lectors – will emphasize speaking slowly, loudly, with emphasis.
- I.C. is planning a pilgrimage to the Holy Door at Blessed Sacrament Cathedral on August 6, 2016.

**Christian Service Commission** – JoAnn Augustine reported.

- There is a meeting next week.
- There will be no Coffee & Donuts on the 15<sup>th</sup> but the Rosary Makers will still meet.
- The Blood Drive was successful – 46 donors, 39 pints, and 2 double reds.

**Education Commission/SAC** – No minutes – no report.

**Long Term Planning** – No minutes - no report.

**Stewardship Commission** – No minutes – no report.

**Vicariate Pastoral Council (VPC)** – Fr. Joe reported.

- Vicar election will take place later in the month.
- Working on compiling a matrix of services through the vicariate, such as Christian service activities, marriage prep, etc.

**Evangelization** – Kathleen Grimm reported.

- Discussed Operation Olive Branch that Holy Family Parish is doing.
- Fr. Joe will do a summer series – TBD.

### **OLD BUSINESS:**

- Right to Life Crosses will be set up in the large field along M-29. Approximately 2,200 crosses will be set up with banners.
- Service Hour policy is finalized. Copies distributed to parish council members.



## **Immaculate Conception Parish Council May 2016 Minutes**

### **NEW BUSINESS:**

- CSA goal has been raised almost \$9,000 to \$85,197.00

### **OPEN FORUM:**

- The slow drain between the grotto and the maintenance garage is being addressed by Long Term Planning.
- I.C. may host a Euchre Night to benefit the victims of the Ecuadorian earthquake.

**Meeting closed with a prayer at 8:20pm.**

**Next Meeting:** June 7, 2016 following the 6:30 pm Mass

**Minutes Respectfully Submitted:** Amy O'Gara

**Immaculate Conception Parish  
Education Commission Meeting May 23, 2016**

Attendance: Beth Tomaszewski, Diane Polcyn, Tina Kovalcik, Larry Ricard.

Excused: Claire Toupin, Kim Shmina, Pat Phelan

Absent: Anna Vigneron

May minutes – approved with no corrections.

**Formation: Proclaiming the Good News - good discussion.**

Next formation piece read **“Engaging A New Generation”**. **Read chapter 1 & 2 for June meeting. Books handed out to Mr. Ricard, Beth and Diane.**

**Shine** - meeting 5-22-16

Discussed White Water Rafting Trip, and World Youth Day at Home in July

**Edge** – no report

**School Advisory** –

- Video clip now posted on Facebook advertising school. Goal to embed on parish website.
- Shared marketing ideas
- SAC meeting tomorrow night.
- Brand new ELA series through McGraw-Hill for 2016-2017. Religion text will be Sadlier for 2016-2017.
- Ribbon Mass is May 27. 8<sup>th</sup> grade last day May 27.
- Suggestion as 8<sup>th</sup> graders leave on Friday to help set up Crosses which represent abortion
- Field Day June 7
- Last day school June 10
- Mrs. Peterson, 2<sup>nd</sup> grade teacher is retiring this year.

**Faith Formation** – Tina K.

- VBS June 20-24. Still need a few adult volunteers
- New Confirmation program materials will begin Oct 2016. Still reviewing at this point.
- Registration for Faith Formation ongoing
- I met with Anna and Claire regarding restructuring our YM program and formation opportunities.
- Catechist certification topics. I am recommending everyone take the enrichment offering on June 15. Generation Z: Engaging Young Minds.
- Hand out from *Proclaiming the Good News* was given as well as discussion questions. Tina asked each person read. We will discuss next meeting. This will be our formation piece.
- *Engaging A New Generation* book, Tina has ordered for Ed. Commission to read.

- Ed. Commission will be taking to Long Term Planning commission that FF resources need to be more digital to reach the upcoming generation. Tina would like to use smart boards and computers in the class rooms. Approved by Mr. Ricard. Tina to get with Mr. Ricard mid August.
- Dennis Burgio, Sadlier rep coming to show us the website on June 8<sup>th</sup> at 6:30pm.
- Bible Study begins June 6/7. Ignatius Catholic Study Bible: The Gospel of Luke
- Need to set meeting dates for 2016-2017.
- PGC – anticipated to be Oct 15, 2016, 9am – 12pm
- New evangelization lesson coming out for next year. Author is Anita Houghton.  
FF starts Oct 3

#### **Old Business:**

#### **Evangelization Committee**

- Would like to do the Symbolon program in the fall. Education Commission to evaluate and get back to them.
- Bible Study

**Next Meeting is September – date to be decided**

## EVANGELIZATION COMMITTEE MINUTES

May 17, 2016

The meeting opened with prayer at 7:13 pm.

### **Attendance:**

<u>Title</u>	<u>Name</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Committee Chair:	Randy Proctor	X		
Secretary:	Michael Nagrant	X		
	Ray Somogy	X		
Evangelization Liaison:	Deacon Ken Nowicki	X		
Members:	Kathleen Grimm	X		
	David Janusch			X
	Barbara Nagrant	X		
	Amy O"Gara	X		
	John O'Gara	X		
	Jim Polcyn	X		
	Tammie Thelen	X		
	Laura Somogy	X		
	Liz Duffy	X		
	Eliana Hogarth	X		
	Theresa Whitenight			X

**Previous meeting minutes:** We reviewed, corrected, and accepted previous minutes from the last meeting.

**Guest Attendee:** Tina Kovalcik was present at this meeting to discuss learning opportunities for our parish.

### **Old Business**

**ChristLife follow-up/Bible Study:** The bible study has been approved, and will begin on Monday, June 6 @ 6:30 PM and on Tuesday, June 7 @ 9-10:30 AM in the library/computer lab in the school. We are also awaiting the review of the Symbolon program by the education commission.

**SPSE materials:** We reviewed our inventory of materials, and we decided that we need to get more tracts, scapulars, and possible more CDs. We may also obtain a few Kerygma Cubes to provide a good visual tool to explain Jesus's life and God's plan for all to obtain an afterlife in Heaven with Him. We have developed new placemat designs for this year and will have them printed in time for the parish festival in July.

## **New Business:**

- Randy and John O'Gara are still discussing the coffeehouse idea. Hospitality would be needed, and we would collect a free will donation.
- We are planning to have a display for the Parish Festival again on July 15 thru 17, 2016. SPSE rep Bob Wilson will attend to assist us.
- The "Holy Doors" visitation will be on August 6, 2016 from 9AM to 3PM. Estimated cost for this would be about \$15 per person to pay for a bus to take us there. We would also have an opportunity to have lunch in Greek Town, and folks attending would be expected to pay for whatever they ordered to eat. A promotional flier is now circulating in the parish bulletin. Send a check to the Immaculate Conception Office to reserve your spot.
- The LWLS Game night is on May 21<sup>st</sup> after the 4:30 PM Mass.
- Plans are being made for "Night Fever" events at AOD churches, including one at St Mary Queen of Creation during the BayRama festival on June 25<sup>th</sup> from 4:30-10:00 PM. A training session is planned at St. Mary's, New Baltimore on June 2<sup>nd</sup> @ 7pm, in the Parish center of St. Mary's.
- Amy O'Gara brought up the suggestion that we offer a gift to the faith formation students as a form of evangelization. Perhaps Easter Eggs?
- Kathleen shared some additional CDs with us to borrow and learn from, including those made by Father Martignoni

## **Deacon Ken discussed several agenda items he brought with him at this meeting:**

1. The 2016/2017 budget request was approved.
2. A Mercy in Action service day is planned for Oct. 1, 2016, with AOD and vicariate participation.
3. Deacon discuss several topics about the guidelines/purpose of the Evangelization Committee and passed out some reading material to assist us in understanding this better. Tina has also offered to give us some educational sessions if we think we need them.
4. Deacon suggested the book and study guide *Divine Renovation* by Fr. James Mallon as useful for this topic.
5. Other resources and books are:
  - *Rebuilt* (Tools for rebuilding.) 75 really practical ways to make a parish better by Michael White and Tom Corcoran
  - The live free conference about the teachings of Neal lozano, author of *unbound: a practical guide to deliverance* to be held on June 10 & 11 at SS. Cyril and Methodius Catholic Church on 18 mile and Ryan.
  - Steve Ray's presentation of the stations of the cross in Memphis
  - The school of Evangelization conducted by the priest and seminarians of the Companions of the Cross. Contact: Fr. Jim Lowe at [jim.compaionions@gmail.com](mailto:jim.compaionions@gmail.com)
  - Other possible outreaches like the AOD sponsored fever nights, including St. Mary's in New Baltimore, and Our Lady on the River, Algonac's 4th of July Parade, New Baltimore's Carnival Days, and Port Huron Boat Nights with St. Mary's of Port Huron.

The meeting ended at 8:31 PM with prayer.

## **The next meeting is planned for June 21, 2016**

(Respectfully submitted by Michael Nagrant.)



**IMMACULATE CONCEPTION**  
**LONG TERM PLANNING COMMITTEE MEETING MINUTES**  
**Tuesday April 26, 2016 –Un-Approved**

Attendees:    ☐ Father Joe Esper      ☐ Jim Haase      ☐ Ron Vigneron      ☐ Jim Mattina  
                    ☐ Bob DeBusschere      Jeff Wooten      Dennis Cyr      ☐ Robert Clancy

**Call to Order / Opening Prayer**

Meeting was called to order at 7:15 pm

Fr. Joe led the group in an opening prayer

School Mission Statement was read by all

Meeting minutes from the March 15 meeting was reviewed & approved with corrections

**Church Repair Update:**

- Church Front Door Refinishing; will be done in the spring 2016. Joe Whitenight has reviewed the doors and the mason will do final measuring of threshold this week. Est. cost \$1,700. Estimated completion date end of April.
- The ceiling above Mary's altar should be looked at by Reasonable roofing. The area is either leaking again or a stress crack. There appears to be a second plaster crack across the arch. Bob D. to visit the area to take moisture reading to see if it is a roof issue.
- Committee reviewed the area after the meeting and determined the cracks are cosmetic issues & not structural.

**Gymnasium Update:**

- The AOD attorneys have determined there is nothing the parish can do to recover any cost to replace or repair the gym walls.
- Robert C., Bob D. & Larry R. are continuing to investigate replacing the existing 400watt light fixtures with 90watt LED. The parish has Detroit Edison now which may have a rebate program.

**Handicap Parking:**

- Two spots in front of the school to be added May 14th and the ones outside of the upper el doors will be re- allocated to regular spots. Weather permitting
- Plan to rework an area by church as handicap will be evaluated in May also.

**Campus Landscaping:**

- Shrubs in front of the parish office will be removed in the spring by National Honor Society or Student Council as community service. Larry to get a schedule from the groups.

**Cemetery:**

- Bob D. to lead the cemetery committee on perpetual care, available plot counts and perhaps a future columbarium if needed.



## LONG TERM PLANNING COMMITTEE MEETING MINUTES

Tuesday April 26, 2016 –Un-Approved page 2

### School Playground:

- No update available

### Rectory:

- Continuous improvement discussions are necessary.

### Open discussion:

- Metal Recycling dumpster is schedule for May 16-23

### Parish Council Representative:

Next Parish Council Meeting May 3, 2016  
LTPC Representative: Jim Haase

Next Meeting: May 24, 2016 @ 7:15 pm

**Meeting Adjourn and Closing Prayer at 8:30 pm**

## **April 13, 2016 - Blue Water Vicariate Evangelization Committee Minutes**

### **Attendance:**

**Archdiocese of Detroit (AOD)** – Dcn. Bill Kolarik

**Holy Family (HF)/St. Augustine** – George Moomaw, Ken Litchfield ([kenlitchfield@banyanol.net](mailto:kenlitchfield@banyanol.net))

**Holy Trinity (HT)** – Joe Nofs, Michele Theisen ([meadows302@comcast.net](mailto:meadows302@comcast.net))

**Immaculate Conception (IC)** – Dcn. Ken Nowicki

**Our Lady on the River (OLR)** – Sandy McNeely ([sandymcneely826@gmail.com](mailto:sandymcneely826@gmail.com)), Linda DeKeyser ([linda.dekeyser@takata.com](mailto:linda.dekeyser@takata.com))

**St. Christopher** –

**St. Edward on the Lake** –

**St. Mary Port Huron (SMPH)** – Tony Paladino, Dcn. Tim Maxwell

**St. Mary Queen of Creation (SMQOC)** –

**St. Mary St. Clair (SMSC)** – Kathy Stocki

### **Our mission and focus – Reinvigorating parish representation in the BWVEC**

- A drift article?
- How to share the burden at the parish level
- Communication problems
- Let people know that they don't have to attend both the BWVEC and the BVWPC
- Is our meeting time a problem?
- Send a letter to current membership:
  - As a committee have we lost our relevancy?
  - What day and time is better?
  - Why aren't you attending BWVEC any longer?
- Riccardo – how to invite?

### **Parish Evangelization Efforts and Activities**

- Charter/mission – be a resource to the parishes
- Parishes need to meet people's needs
- RCIA – should be open to all, not just the seekers. People need to know this information.
- Operation Olive Branch – a good place for Christ Life graduates
- Holy Trinity has an outreach at SC4
- Focus of prayer – at the parish level
- The AOD has a new "Stages of Evangelization" model
- People are connected to their parishes but they aren't connected. People need to get together to talk about their faith.
- Sharing God Moments in the bulletins. Have a bulletin board with index cards for people to write down and share their God Moments.
- Need a snow bird web connection to the parish while they are away
- HF – Ken Litchfield – why we are Catholic? Handed out a flyer of various classes/presentations available for vicariate wide offerings. Suggestion – have a demo for BWVEC. Have Fr. Sean talk about this at the clergy meeting that all is orthodox, then it will be easier to "sell" to the pastors for their parishes.

- HT has 50 people in their bible study currently. Learning about Jewish holidays.
- Make a video and put it on a YouTube channel.

### **2016-2017 Budget**

- Want to get back to two healing Masses with the clergy's blessing.
- Didn't do Called & Gifted last year, but we should do it. Use the AOD program instead. It's a good Christ Life follow on
- Linda DeKeyser of OLR – budget request – crucifixes for Catholic Medilodge residents, currently 40 people. A \$14.95 crucifix from Cross in the Woods (their cost). Suggest take to clergy meeting for immediate approval. Or ask KofC.

### **Next Meeting**

**May 11 – 5:30 at Holy Family**

- Agenda –
  - Put Divine Renovation first
  - ..... send suggestions to Tony

Submitted by: Kathy Stocki