

IMMACULATE CONCEPTION PARISH COUNCIL
MINUTES FROM November 2, 2010

The meeting opened at 7:40 PM with a prayer.

Member Name	Present	Not Present	Position
Elaine Abraham	X		Christian Service Representative
Joyce Bynum	X		Council Member
Jean Corbat	X		Stewardship Representative
Janis Cornwell	X		Council Member
Sarah Cornwell	X		Youth Representative
John Graybill	X		Council Member
Anthony Jubinski	X		Council Member
Mary Kot		X	Worship Representative
Fr. Tomek Maka	X		Pastor
Pat McGrath	X		Council Member
Pamela Mertes	X		Council Member
John Nemeyer	X		Council Member
Deacon Ken Nowicki		X	Evangelization Representative
Amy O’Gara	X		Vicariate Representative
Jane Petitpren		X	Christian Formation Representative
Susan Share	X		Council Member
Andrea Taravella	X		Council Member
Diane Vigneron	X		School Advisory Representative
Diane Polcyn	X		Guest
Katie Cyr	X		Guest

Minutes have been approved with changes. (Minutes have been amended.)

New parish council member, John Nemeyer was welcomed and was asked to give a short introduction.

Youth Ministry Report: Given by Sarah Cornwell.

- Spaghetti dinner was a great success.
- Many new members in the Youth Group.
- SHINE will be having a bake sale with Christmas sale, date to be determined.

School Advisory Report: Given by Diane Vigneron.

- Tastefest was a great success.
- Plans for communicating with alumni. Fr. Tomek and Amy (web site) will be invited to the next meeting.

Christian Service Report: Given by Elaine Abraham.

- Pam questioned why the cut off for children in the Stars of Christmas program was age 14. It was stated that they need to have some age of cut off and 14 is generally an age where children are eligible to work.

Christian Worship Report: Given by Fr. Tomek.

- Mary Kot will be the Parish Council representative.
- Preparations are in the works to introduce the New Roman Missal.
- Formation – A copy of *The Mystery of Faith, Meditations on the Eucharist* by Fr. Tadeusz Dajczer was handed out to each Parish Council member to be discussed and reviewed at the next meeting. Members are asked to pass the book on to others sometime AFTER the next meeting.

Christian Formation Report: No report.

Stewardship Report: Given by Jean Corbat.

- A representative for Parish Council will be selected at their next meeting.

Blue Water Vicariate Report: Given by Amy O’Gara.

New Business:

- Parish Council will be meeting in December. A Christmas gathering will follow the meeting for council members. Members are asked to bring a dish to pass.
- Presentation of 3 Digit Raffle by Katie Cyr. This fundraiser is meant to replace several smaller fundraisers. The council had no objections to this PTC fundraiser.
- Time & Talent. Diane Polcyn presented the progress on the fair. It was determined that the committee would be unable to organize something by the time of our parish feast day, as requested by Fr. Tomek. Three alternate 2011 dates were proposed. They are presented in order of preference:
 1. March 5th & 6th
 2. May 14th & 15th
 3. February 6th & 7th

Council was unable to choose a date as the master parish calendar was not available. Fr. Tomek will check the dates and report back.

- It was determined that the name will be **Festival of Ministries** to better reflect the concept of the fair.
- There was much general discussion on what should or should not be included in our first annual Festival of Ministries.
- A concern was brought up about the goal for Marketing, and an objection made to the statement, “needs to be more efficient and aggressive.” It was thought that by making that statement, we were actually stating that marketing was not efficient. It was agreed that we were not, in fact, saying that.

- A comment was made that Parish Council does not exist to forward our own agenda, but that we are here to serve the needs of the parish which have been determined by some credible manner. It was stated that by voting on the goals it wasn't our own agenda, however, there was still concern about how the goals were determined.

Old Business:

- Parish Council Corner articles in *The Spotlight* will continue. No one had suggestions for future topics at this time.
- Parish Council members are asked to review the goals that were established at our October meeting and give input on how to accomplish each goal. Please send your thoughts, insights, and recommendations to Andrea at abtaravella@comcast.net in a timely manner, as she will need time to compile and format for presentation at our next meeting.
- Andrea tabled our review of our Operational Procedures until the January meeting. We should have the AOD information by then.

Open Forum:

- Amy introduced a web-based access to our Parish Council reports. (This brief presentation was given at the end of her VPC report, but is being recorded here for clarity of record.)

Pastor's Report:

- Fr. Tomek passed along a heartfelt thank you from Deacon Ken for the prayers and well wishes. He reported that Deacon is progressing in his recovery.
- Fr. Tomek is meeting with the sign company tomorrow to finalize the signage for the new Parish Office.
- The Parish Office is nearly complete with only small details to finish.
- The change collection to offset the debt has been a great success so far. Fr. Tomek is hoping that it continues to be this successful.
- There is still concern about hitting our CSA goal.
- Budget meetings will start soon.
- Fr. Tomek expressed much gratitude about the ad that was placed in the Michigan Catholic for Priesthood Sunday. Andrea brought a copy of the paper for those that had not seen it.

The meeting closed with a prayer 9:10 pm.

The next meeting will be December 7, 2010 at 7:00 pm in the Parish Hall followed by Christmas gathering.

Minutes respectfully submitted by Amy O'Gara.

SHINE/High School Youth Group Report

About Us:

- Approximately 25 active members at this time
- + 3 new members joined in October
- Averaging 18 teens at regular bi-monthly meetings, and 20+ at monthly events

Past Events from month of October:

- Two regular meetings: 3rd and 10th
- One Event: Apple Orchard & Haunted Houses attended on Saturday, Oct. 23rd
- Two Masses: We attend as a group, lector and EM at two masses a month
- Fundraisers: Spaghetti Dinner on Saturday October 16th, at the parish hall, it was very successful. We got many great complements and no complaints. It was a sit down dinner, the teens were the servers, and it included basket raffles and 50/50 raffles. We made approximately \$1200.00 before expenses, and we hope to do something like this again in the Spring.

Upcoming Events:

- Two regular meetings in November
- November 7th: World Youth Day- Archdiocese Day Retreat, to be held at the Cathedral. We have 9 teens from our group attending World Youth Day in Spain August 2011.
- Fundraising: Bake Sale with Christmas Sale. Also we will be assembling and selling re-usable Advent Wreaths this year for the families of our parish, pre-order forms to be placed in the bulletin.
- Lector and EM Training: 3 new lectors, and EM training for all of the upcoming 16 year olds.

**Immaculate Conception
School Advisory Committee
Agenda**

Meeting Logistics	
Date:	11/29/10
Time:	6:30pm mass, 7pm meeting
Location:	Parish Hall
Meeting Facilitator:	Kathy Steele/Heather Morrison
Minutes:	Christine Gabryel

Meeting Purpose: IC School Advisory Committee

Participants (x = in attendance):

x	Kathy Steele	x	Mary Ann Bagan
x	Diane Vigneron		Susan Mattina
x	Christine Gabryel		Daniel Wehby
	Kelley Lovatti		Fr. Tomek Maka
	Sean Stawiasz		Heather Morrison
x	Anne Malik		

Agenda

I. Prayer/Minutes

October 2010 – minutes approved

II. Old Business

- A. All saints day – great! Students and Teachers really enjoyed the presentation and medals.
- B. World in Motion – possible volunteers 3rd grade. Dan W. is looking for volunteers to assist with the program.
- C. PTC Fundraiser – 3 digit lotto approved. Ticket sales will begin at the end of November/early December. The drawing will be held March 2011

III. Continuing School Improvement

- A. World in Motion – volunteer update (see above)
- B. Credit vs. placement in high schools for incoming freshman placing out of high school courses – Diane/Kathy Cardinal Mooney- students can “place out of classes”. The student transcript at Cardinal Mooney will not reflect middle school classes taken. L’anse Cruese - language credit is given in middle school. Lakeshore- high school math credit is given for middle school students who take advanced math (by trimester).
- C. IC website input Mrs. Steele is still looking for feedback regarding the IC website (alumni)
- D. Updated graduate survey Goal is to have draft complete by Jan meeting. All IC graduates currently in high school now will receive survey.

IV. New Business

- A. PTC report date change on Wine Down – Feb 26
 - 1. Assemblies completed – Writing, Saints, Mime
 - 2. Future assemblies – bullying (March)
 - 3. Accelerated reader up and running
 - 4. Accelerated math for future install
- B. Parish Council – new committee structure – Diane
 - 1. Festival of Ministry will take place – time and talent. Book will be published with all of the opportunities available within the Parish to participate. March dates. Group defined SAC volunteer opportunities for Parish book.

Upcoming Meeting dates:

January 18

February 8

March 15

April 19

May 17

Misc:

No December meeting

Action Items:

#	Action	Action by	Action Due Date
1	All members are asked to have feedback ready for the January meeting on the alumni survey to be sent out to all graduates currently in high school just before Catholic Schools week (Jan 30 - Feb 5th)	All	Jan 18
2			
3			
4			

IMMACULATE CONCEPTION PARISH COUNCIL
CHRISTIAN SERVICE COMMISSION REPORT
NOVEMBER 9, 2010 MEETING

OPENED WITH OUR PRAYER

WE HAD 11 MEMBERS PRESENT – JOANN AUGUSTINE, DAISY COLONE, KATHY WEISENBERGER,
CAROL SACCO, KARILYN FEHLMAN, MARIE RUDOLPH, CATHY FURTAH, DOLORES
KEHRIG, HELEN RIEHL, TERESA FIELDS, JOYCE BYNUM, ELAINE ABRAHAM

WELCOMED NEW MEMBER – HELEN RIEHL

DEL HASKIN REPORT – NO REPORT

ROSARY MAKERS – WILL MEET AFTER 10 MASS THIS SUNDAY – KATHY DOES REPAIR ROSARIES

FUNERAL LUNCH REPORT – ONE FUNERAL LUNCH SINCE LAST MEETING

COPE (CHRISTIAN OUTREACH PROGRAM ENDEAVOR) – NO REPORT

HANDCRAFTER'S MINISTRY – WILL MEET NOV. 3RD AND 17TH THIS MONTH AT NOON IN THE
PARISH HALL

COFFEE/DONUT SUNDAY – NOV. 14TH – EVELYN, MARIE & KATHY WILL HELP AFTER 8 –
MARIE AND JOANN AFTER 10 – JOANN & CATHY AFTER 12

FLU SHOT CLINIC – WAS HELD SUNDAY, OCT. 24TH – THEY GAVE 25 SHOTS – MAY NOT DO
THIS NEXT YEAR BECAUSE SHOTS ARE AVAILABLE EVERYWHERE NOW

MCREST – ST. JOHN LUTHERAN IN NEW BALTIMORE – OCT. 18TH AND OCT. 21ST – DINNERS
WENT VERY WELL – SERVED APPROX. 30 HOMELESS AND 30 VOLUNTEERS

STARS OF CHRISTMAS – TREE WENT UP NOV. 7TH – ALL STARS TAKEN QUICKLY – SORTING
DATE WILL BE WED., DEC. 1ST STARTING AT 8 AM – ANYONE WELCOME TO COME
AND HELP

RECEPTION WAS HELD AFTER THE NOV. 2ND MASS HONORING ALL SOUL'S DAY – APPROX.
55 PEOPLE ATTENDED – FINGER FOOD WAS SERVED PLUS COFFEE – WENT VERY
WELL

NO MEETING OR COFFEE/DONUT SUNDAY IN DECEMBER

OTHER – NOTE FOR JANUARY MEETING – DISCUSS ITEMS FOR SOLDIERS
ALSO NOTE – UPDATE ON TIME/TALENT FAIR

NEXT MEETING WILL BE TUESDAY, JAN. 11, 2011

NEXT COFFEE/DONUTS WILL BE SUNDAY, JAN. 16, 2011

CLOSED WITH A PRAYER

WORSHIP COMMISSION MEETING MINUTES

November 18, 2010

Meeting opened at 6:40 PM with prayer.

Present: Fr. Tomek Maka, Deacon Ken Nowicki, Pat Austin, Sandy Kott, Ed Ross, Jeff Wooten, Carol Gawel, Mary Kot. Not Present: Rene Meldrum, Eliana Hogarth.

Minutes of October 14, 2010 approved with one amendment: Page 2, Vigil for Immaculate Conception, 12/7/10 will be at **6:30 PM**.

REPORTS & UPDATES

- a. Music:** Pat reported that all is ready for the Medieval Mass, 11/27, 4:30 PM. Very pleased with number of students in the Youth Choir, 16, and all choirs are preparing for Christmas and the concert on 1/9/11 at 3 PM.
- b. Art & Environment:** Jeff reported the Thanksgiving decorations are up. For Advent they will have purple appointments, up for Saturday, 11/27, as well as the Advent Wreath. During Advent we will weekly light candle and bring rose to Mary. Complaint about some people putting flowers in front of Mary and that they should go through this ministry for approval, a suggestion was made that Father put an article in Spotlight to that effect. Commission consensus to do that.
- c. Liturgical Ministries:** Nothing to report at this time.
- d. Sacristans:** Nothing to report.
- e. Ushers:** No representation.
- f. Altar Cloths & Linens:** Mary presented 16 new corporals that were made by Martha VandenBossche, material donated by Ed & Margaret Ross; Fr Tomek was pleased. A list prepared by Joyce Beauvais of needed linens was given to Mary and Sandy for their attention.
- g. Loving Hands:** Upon cleaning the church the previous Monday some things were noticed that needed attention by Bob D or whoever: Condensation on stained glass windows and sills, hole in wall behind radiator in main entrance is getting worse, floor under pews needs painting and is being noticed even by children, and where/what is happening with the Infant of Prague that was replaced by the larger one.

REPORTS FROM COMMITTEES ON THEIR ASSIGNMENTS

- a. Baptismal Font:** Fr. Tomek asked Tom Kott (today) about doing a final drawing on the design, and that he wants the font to fit in with our interior design and décor. Father requests a finished design by next Worship meeting. Worship Commission gave consensus that Yes! We do need a new one, that it should be centered in front of St. Joseph's altar, and to present this to the Parish Council. Discussion also about removing the organ from the Blessed Virgin's side and putting a keyboard there. Since that is where the music comes from for the weekday masses, we could sing without music for 2 masses, one mass silent, and on Fridays Pat is there for school mass. Consensus to present this to Parish Council to remove the organ as stated herein.

- b. Ushers Jackets:** Discussion about the color, who will be the ushers and who can or cannot afford to purchase them. Father said perhaps we can cover the cost in the next budget. Also, the ushers should treat their service as **a ministry**. Deacon will contact some parishes about ushers' clubs, jackets, their services, etc., and report back.
- c. Linens:** Covered above.
- d. Worship Commission Members:** Father perused list of members for the past two years and determined our present day active members to be: Fr. Tomek, Deacon Ken, Jeff/Carole, Sandy, Ed, Mary, Carol, Pat, Rene, and an Usher, (10 in all).

UPCOMING LITURGICAL EVENTS

- a. Thanksgiving:** 11/25 9:00 AM mass. Change books.
- b. Medieval Mass:** 11/27 4:30 PM Ed suggested using memorial candles that parishioners could purchase and take home after mass but it was decided because of the lateness of that project we would omit it for this year. Father will meet with Ed regarding candles for the mass.
- c. Advent:** Faith Formation reconciliation 11/29. School reconciliation 12/7 during the day. Vicariate reconciliation at St. Mary's, New Baltimore, dates and hours to be set.
- d. Immaculate Conception:** 12/7, 6:30 PM, Vigil mass. 12/8 masses at 9 AM, 11 AM, and 7 PM.
- e. Christmas Schedule:** Christmas Eve, masses at 4:30, 6:30 and 12 midnight. Christmas Day, masses at 9 and 11 AM.
12/26, Sunday, Holy Family, masses at 8, 10, and 12 noon. Anniversary blessing at all masses on this day.
New Year's: 12/31, New Year's Eve vigil 4:30 PM. 1/1/11 New Year's Day, Mother of God, 10 AM mass.
1/2 Sunday, Epiphany

OLD BUSINESS

- a. Baptismal Guidelines:** Meeting will be scheduled.
- b. Worship Commission Rep for Parish Council:** Mary chosen.
- c. Rediscovering Catholicism:** Book by Matthew Kelly. 500 books ordered, one per family.
- d. Silence Sign:** Instead of using signs, recommendation to Parish Council that we plan to make announcements from ambo before masses asking people to turn off pagers and cell phones, remove chewing gum, etc.

NEW BUSINESS

Weddings: Wedding times should be changed to 11:30 AM or 1:30 PM to allow for picture taking, done and out by 3 PM. Confessions could be at 3:30 PM on Saturdays.

CONCERNS & COMMENTS

Attendance at meetings: If unable to attend meeting, email or call Mary.
Father encouraged us to attend daily mass.

ITEMS FOR FUTURE AGENDA

Ideas for pictures of all parishioners (pictorial).
New Roman Missal should be standard on future agendas.
Remove "Concerns & Comments" from agenda.

MEETING DATES

December 16, 2010, 6:30 PM Thursday. Meeting confined to Christmas discussion and update on Baptismal Font.
January 20, 2011, 6:30 PM Thursday.

Meeting closed at 8:50 PM with prayer.

Respectfully submitted,
Mary Kot, Secretary

FAITH FORMATION REPORT:

As part of our Parish Council Formation, I will be bringing copies of The Mystery of Faith with study questions to the November parish council meeting. This is a very short but powerful read for our council members. We would discuss the book at our December meeting.

All programs are going well. As of 10/15/10 we have 329 young people in faith formation with:

Preschool	10
1 – 6	242
7 – 8	65
Home	12

RCIA began early October. We presently have three participants in the Sunday program and five young people in the RCIA-children program on Tuesday afternoons. To date, we have four for Easter baptism, two candidates, and 5 for Confirmation.

Adult formation opportunities include our monthly gatherings with John Meldrum using the text A Well Built Faith. (schedule below). We also ordered 500 copies of REDISCOVERING CATHOLICISM as Christmas gifts for our families. Along with the book, we will be including a study guide.

“TOOLS FOR A WELL BUILT FAITH” (based upon the book: A Well Built Faith by Joe Paprocki)

Monday nights, once a month, from October through April, Mr. John Meldrum will share with you insights on what it takes to have a well built Catholic Faith today. These one-hour sessions will be held in the school multi-purpose room from 7:00pm to 8:00pm. Childcare and snacks will be provided. Families are also welcome to bring in their own dinner after faith formation and stay. The topics are as follows:

October 25	Creed I	Laying a Firm Foundation
November 15	Creed II	Who’s the Boss?
December 13	Sacraments I	Liturgy – Installing Windows to the Sacred
January 10	Sacraments II	Seven Building Blocks for a Sturdy Faith
February 07	Moral Life I	Sin & Mercy – Handle with Care
March 14	Moral Life II	Conscience & Decision Making – Measure Twice – Cut Once
April 11	Prayer	Walkie - Talkies

First Reconciliation Parent Gathering was held on Tuesday, October 19th. We have 64 young people preparing for First Sacraments. Our Older Sacramental Program has 4 young people participating and 53 preparing for Spring Confirmation.

Our Moses Adult Bible Study has over 40 participants in both the Wednesday am and evening sessions from I. C. and surrounding parishes.

Respectfully Submitted,

Jane Petitpren

Stewardship Minutes - 9 Nov 10

Christopher Ameal

1. Opening Prayer

The meeting was started by Father Maka with a brief prayer.

2. Approval of Minutes

The minutes were approved as submitted.

3. TasteFest

The TasteFest report was submitted by Katie Cyr and Jim Charbonneau. The TasteFest financials were:

Income \$47,574.11

Expenses \$17,700.38

Net Revenue \$29,873 (\$5,717.65 more than last year!)

See report attached for details.

Katie and Jim commented that they would still like to increase raffle ticket sales and create more Parish involvement/volunteerism. They discussed possibly handing out/selling tickets after masses throughout the summer. Also, having speakers at mass to get the Parish excited. They continue to look for ways to cut expenses although they admitted that they are probably about as "thin" as they can get without compromising the quality of the event.

4. Committee Updates:

Budget

The Budget report was given by Theresa Austin. They are just now conducting their 1st Quarter review via an email chain.

Buildings and Facilities

The Buildings and Facilities report was given by Jeff Wooten. Attached are his detailed reports about items and also a comprehensive report by Dennis Cyr on the gymnasium water issue.

We discussed the teardown of the old Parish offices. Due to the existence of asbestos and lead paint, this is going to require some sort of hazardous waste remove and disposal which will not be cheap. Also, the basement will need to be back filled and leveled. Father is going to discuss the costs in more detail with long term planning. There is also a national marker on the building that will have to be dealt with.

The old bank sign is gone and the pole is being repainted through a generous donation of time and materials.

The outside block on the gym is now properly sealed and it is believed that the water has finally worked its way out of the block. The block will need to be re-sealed on the outside of the building about every 7 years. Volunteers will repaint the gym.

Plans for a small shed/shelter directly behind the cemetery chapel have been quashed. There are purchased plots in that area that cannot be relocated. The team still feels that there is need for adequate storage at the cemetery, but an alternate site will have to be chosen. There are other impending issues to that need to be dealt with: existing shed/stone building, chapel gutters, trees that need to be trimmed and/or removed.

Father suggested that perhaps the existing stone building could be turned into a small shelter/shrine with a bench and an appropriate image/statue.

It was brought forward that the teachers are looking for cabinets to refresh their lounge in the school. Father said to have them contact the Parish office as there were some cabinets that are temporarily being used in that location that they could potentially use.

Stan Lisica agreed to take back the cemetery responsibilities from Jeff Wooten. Jeff will of course retain the Building and Facilities responsibilities.

It was also suggested that as a possible fund raiser, when we do tear down the old offices that we could "salvage" some of the bricks and sell them as mementos.

CSA

Betsy Knapp reported on CSA. She distributed materials on phone campaigns (attached). All agree that a grass roots phone effort would help. It was suggested that perhaps older parishioners could be utilized in this effort as that has worked in the past. Betsy said she would try to meet with Diane Polcyn prior to the next stewardship meeting. They are going to put an update in the bulletin and "push" for more donations as necessary. They will want to meet with Kim to go over the numbers. Father asked that they let him know when they want to meet with her. Once they have the data they will submit an article to Father for approval. Then perhaps an update in the bulletin once a month.

Father requested to have details on what the response has been, how many families, etc..

A short discussion ensued about keeping track of how many "registered" parishioners were no longer actually with us. Father commented that this would

not only help us with better records but would make sure that our CSA assessment is fair.

IT Support

Chris Ameel gave a brief report for the IT Support group. The school had some printing problems that were recently fixed. There are still a few items that need to be cleaned up in the Parish Offices, mostly cosmetic items. And the teachers in the school are still patiently waiting on their upgrade to Snow Leopard and incorporation with the school server.

Church Support

Rob Gafa gave a report on Church Support. We talked about the Time/Talent/Treasure or Ministry Fair/Festival. It probably won't happen during the feast of the Immaculate Conception this year do to timing. Father had requested that if it is during Lent, that it is first or second Sunday of Lent (preferably second). Articles are already showing up in the Parish Bulletin to get the word out. They will continue to get out the word out through the bulletin.

Marketing

Laura Carlin gave a report on current Marketing activities. She shared with the group pictures of a small change purse that could be given out to parishioners to remind them to save their change for the "Change the Debt" campaign. Cost is just \$0.55 each. Laura also wants to have a Sign for the Lawn to track and report progress.

Ladies Night Out was a big success. 250 bags were distributed with IC pens. There was a large article in the Voice regarding the event.

It was suggested that the IC Youth Group is planning a car wash and perhaps they could apply IC stickers on the vehicle windows for those that want them.

There was a discussion about the comments made in last month's Pastoral Council meeting minutes that they were poorly phrased and implied that the Marketing group was doing an inadequate job. It was the consensus of the group that in fact Marketing is doing a great job and that this is evidenced by the number of articles that show up in the local papers.

There was a suggestion made regarding having the Voice come out and do an article on the new Parish Offices. Father asked that this be tied into the new address change for the offices.

Other activities that Marketing is helping with, Horn of Plenty, Parish folders for Festival, Ministry Fair and others.

5. Payment Plan to Replenish Cemetery Fund

This was tabled to next meeting, until final numbers are available for what was spent on the Parish Office renovations.

6. Kitchen Use Policy

Jean Corbat provided some excellent information not only from the Michigan Catholic Conference but also from the St. Clair County Health Department. They confirmed comments made during the last meeting that the kitchen is classified as a "Warming Kitchen" due to the lack of a stainless steel exhaust hood and fire suppression system. Comments were made about the ability to wash dishes and it was verified that the kitchen does have the necessary stainless steel sink and open drain for washing dishes.

All agreed that the Knights of Columbus should be allowed to host their annual "Breakfast with Santa" in the Parish Hall.

All agreed that "limited" usage of the kitchen should be allowed for Parish functions, with, for and by Parishioners.

Father would like a basic policy put in writing for the usage of the kitchen. The policy should state what you can and cannot do (like prohibiting grease cooking for instance or open flame).

Jean volunteered to draft a policy.

7. Gym Use Policy

Who can use it, for what, why. How to handle keys. How to handle alarms. Father gets phone calls if the alarm is not set by midnight.

A discussion ensued. It was agreed again, that it should be limited to Parish functions, with, for and by Parishioners.

Jean Corbat said she would look online and see if she could find comparable policies.

8. M-29 Banner Policy

Jean Corbat found some rules pertaining to the placement of signs across the road. See report attached. There is an annual permit and a per use permit. MDot does not charge. However, the local township is who issues the permits and they may choose to charge.

It was suggested that the rules should be kept on file in the Parish Office so that any group that wants to put up a sign can receive a copy of the rules.

All agreed that the Parish should look into receiving an annual permit.

Jean was going to poll the Township about an annual permit.

9. PTC Poker Event

Laura Carlin gave a report. She verified that we have two Organization Numbers, one for the Church and one for the School. You are allowed (4) licenses per year per Organization Number. Currently the ONLY event that uses one is the Millionaires License for Festival. The TasteFest license is Raffle only and these are unlimited.

Licenses give you 1 event up to 4 nights long. Cost is \$50/night.

Handout attached. Laura distributed some information on The River charity poker lounge in Shelby Twp. They have dates available. The parish/school could earn up to \$5,000 for a 4 night event. The event runs from 11am until 2am (15 hours) and you have to have (2) people minimum working. One of the two people MUST be from the group that is "sponsoring" the event.

Licensing can take up to 6 weeks and dates are limited, so it is necessary to get the dates requested as soon as possible.

Some suggested groups to sponsor events were; PTC, the Parish at large for debt pay down, 8th grade trip, Youth group trip.

10. Open Discussion/New Business

Stewardship Reps were chosen to report out to Pastoral Council. They are Laura Carlin and Rob Gafa. They will "split" the meetings.

A statue of the Blessed Mother was donated for a raffle. The group briefly discussed whether the statue should just be donated to one of the existing fund raising events.

The full Festival presentation/report was tabled to next week in the interest of time. However the Festival presentation and financial results are attached for submission to Pastoral Council.

Here are the financial results:

Income \$139,566.20

Expenses \$83,035.70

Net Revenue \$56,530.50

11. Updates by Father Tomek

AOD is revisiting their policy on part time versus full time employees. Current policy is that 19 hours is the max they can work each week and remain part time. Anything over 19 hours you must provide full benefits. Hopefully they will change this next year.

This will also affect the workers in the School Lunch Program.

How do we define who is and who is not a Parishioner? It is a very delicate issue and cannot be solely determined by their financial support of the Parish. Perhaps a fair amount of time is two years without support or contact in anyway. Perhaps we could send out a letter that they must reply to or be removed from the Parish roles. This affects 15-20% of currently registered Parishioners. Father wants a sub committee to be formed to investigate. Betsy Knapp agreed to do some research. She is going to contact Father Nick and other parishes to see what they do.

We agreed to have this on the agenda for next week.

12. Assignments (if applicable)

There were not any.

Next Meeting: Tentative Date – December 14th, 2010 @ 7:00 PM

Blue Water Vicariate Pastoral Council – October 13, 2010

Meeting was held at Holy Family Parish, Memphis.

(This represents key points from the meeting, not the entire minutes.)

APC/Archdiocesan Liaison:

- On September 28th the revised handbook (961 copies) went out in a 110 page email. Those receiving the handbook are asked to fill out an online survey.
- Next meeting November 8th.

Campus/Young Adult Ministry:

- They have started a bi-weekly newsletter named *Emmaus*.
- At a recent event they expected 17 people and 75 showed up. They are making inroads to reaching young adults 18-35 throughout the vicariate. (The representative assigned to work in our vicariate also coordinates three other vicariates as well. SERF, North Macomb and Central Macomb.) The Young Adult web site is: www.emmaus-ministries.org.

Cardinal Mooney High School:

- The theme for this year is The Power of One. Each one of us will be striving to make a difference in the life of at least one person this year.
- CMC is collecting food and pantry items for local pantries. Hoping to beat last year's record of 13,000 canned goods. Also collecting for Breast Cancer Awareness.
- The calendar for the next few months has been set and events can be found on the Blue Water Vicariate web site calendar.

Christian Service:

- In August 524 families sought help, in September 600 families.
- The warming center in Port Huron (B WARM – Blue Water Area Rescue Mission) is in danger because of a vote by the Port Huron City Council. People are asked to get in touch with the Mayor of Port Huron, Pauline Repp to voice concerns and support the warming center.

DRE:

- Catechist Formation at Immaculate Conception School October 16, 2010.

Hispanic Ministry:

- Mercedes has stepped up and will be the new representative for Hispanic Ministry.

Principals:

- A total of 1,044 students are attending Catholic schools in our Blue Water Vicariate.

- Students in the elementary schools have been taking the Iowa Test of Basic Skills.

Youth Ministry:

- Detroit Youth Ministers Association will be holding a Seminar on *The Agents of Christ's Compassion* on Thursday, October 28, 2010 at the Seminary.
- Working on plans for World Youth Day in Madrid.
- World Youth Day at home plans are also in the works. Will be held at St. Hubert's in Harrison Township.

Vicar's Report:

- Fr. Joe warned us that there is a group called *American Catholic Council* that is NOT supported by the AOD and is working and soliciting in our area.
- The Penance services for Advent will be centralized in the Blue Water Vicariate. This will help with the scheduling of priests and hopefully streamline for all in attendance, as there will be many more priests available at each event. The dates and locations are as follows:
 - December 11th at 1:00 PM – St. Mary, St. Clair
 - December 14th at 7:00 PM – St. Steven, Port Huron
 - December 15th at 7:00 PM – St. Mary Queen of Creation, New Baltimore.

Old Business:

- Still looking for advertisers to support *The Drift* so the cost does not have to come out of the budget. If you know of any businesses, schools, or individuals that may be interested in advertising in this monthly publication, please forward them to LPi at 800-521.4486 or www.4lpi.com.

New Business:

- The VPC now has a new Right to Life representative. He is the President of St. Clair County Right to Life, Joseph Pavlov. Joe will be regularly attending the VPC meetings.
- The VPC is compiling a list of Seminarians and will be directly supporting them via cards, letters, prayers and encouragement.

Open Forum:

- More inquiries are coming in via the Blue Water Vicariate web site about activities within the vicariate i.e. senior activities, bible studies, etc. We are looking into ways to better compile this information and have it available on the Blue Water Vicariate website calendar. Currently the only information provided is that which is sent in by the parishes.
- Plans are in the works for a luncheon provided by the Blue Water Vicariate for all the senior priests that help in the vicariate throughout the year.

Next meeting November 10, 2010

Submitted by: Amy O'Gara, VPC