

# Immaculate Conception Parish, Ira Township, MI



## Parish Council -- November 2017 Minutes

Meeting Date: Tuesday, November 7, 2017

Meeting Time: 7:17 PM

Meeting Location: Parish Hall

Member Name	Present	Absent	Position
Fr. Joe Esper <a href="mailto:parish@icatholic.org">parish@icatholic.org</a>	X		Pastor
Deacon Ken Nowicki <a href="mailto:kknowickid@sbcglobal.net">kknowickid@sbcglobal.net</a>	X		Deacon, Evangelization Representative
Nicole Tomaszynski <a href="mailto:nicolembeutler@hotmail.com">nicolembeutler@hotmail.com</a>	X		Council Member, Chairperson (Term 2, Year 1)
Kathleen Grimm <a href="mailto:kagrimm@comcast.net">kagrimm@comcast.net</a>		X	Council Member (Term 1, Year 3)
Bob Tharrett <a href="mailto:bobfarming@yahoo.com">bobfarming@yahoo.com</a>	X		Council Member (Term 2, Year 1)
Ted Stawiasz <a href="mailto:tstawiasz@aol.com">tstawiasz@aol.com</a>	X		Council Member, Vice Chair (Term 2, Year 1)
Pat McGrath (No e-mail)		X	Council Member (Term 1, Year 1)
Mary Kot <a href="mailto:skippykot@yahoo.com">skippykot@yahoo.com</a>		X	Worship Representative
Laura Somogy <a href="mailto:guardianangelspray4us@gmail.com">guardianangelspray4us@gmail.com</a>	X		Education Committee/Evangelization Committee
JoAnn Augustine <a href="mailto:Jaugustine30@comcast.net">Jaugustine30@comcast.net</a>	X		Christian Service Rep.
LTP - Jim Haase <a href="mailto:jhaase154@comcast.net">jhaase154@comcast.net</a>	X		Long Term Planning Rep.
Deacon Larry Pazkowski <a href="mailto:deaconlarry@icatholic.org">deaconlarry@icatholic.org</a>	X		Deacon

**Meeting opened with a prayer at 7:15pm.**

**Minutes of the October Meeting were approved with one correction (date of next meeting).**

### PASTOR'S REPORT:

- We are happy to welcome Deacon Larry Paczkowski to our parish pastoral staff and our parish family. He assisted at two of the Masses this past weekend; on Sunday November 19, there will be a welcoming reception for him after all the Masses (coinciding with coffee & donuts).
- The new HVAC units were installed on the gym roof last month, at a cost of about \$33,000 (with the expense covered by a surplus in last year's budget). We've been talking about the need for this for several years, and were finally able to accomplish it; this should greatly increase air flow and ventilation, and may even assist in alleviating the moisture problem in the gym walls.
- Some of the profit from last year's Horn of Plenty has been spent on new sound system for the gymnasium, and the equipment is to be installed this Friday – meaning it should be available for this year's Horn of Plenty on Saturday. This will be a great benefit to whatever school, athletic, or parish events are held in the gym.
- Last month I talked about a possible \$220 million capital campaign for the sake of Catholic education in the Archdiocese. No decision has yet been announced, but it seems likely the campaign will take place. (If so, we'll have to see what, if any, implications it has for us in the Blue Water Vicariate.)
- The Archbishop is asking every parish or regional Catholic school in the AOD to create a strategic plan – a process to be completed by next June. Each school parish is to begin by creating a School Planning Team, consisting of the pastor, the principal, one or two school faculty members, one or two school parents, one or two other parishioners, one school alumnus, and two parishioners of any nearby parish without a school (who are not parents of a current school student). This committee will meet regularly to study the sections of *Unleash the Gospel* pertaining to



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Catholic education; distribute and analyze several surveys; conduct a SWOT analysis of the school; work on the school's vision and mission statements; and bring all this together in a five-year strategic plan.

- The parish pastoral staff has been discussing several problems that have arisen regarding scheduling conflicts for the use of the parish facilities, and so an Application for Facility Usage form has been created. This is designed to eliminate scheduling conflicts, facilitate communication (e.g., assist the weekly calendar of events in the bulletin), and increase accountability by creating a paper trail, in case there are problems with damage to parish property (as happened a few months ago with the TV monitors in this room). The form does not have to be used by parish councils, commissions, and committees to schedule their regular meetings (a simple call to the parish office by the chairperson suffices), but other groups or parishioners wanting to schedule special activities or events will be asked to fill out this form. We realize this may be a slight inconvenience, but it will help alleviate larger problems.
- As requested by the AOD, each October we take a headcount at the weekend Masses on two consecutive weekends. This information may be particularly useful if the day ever comes that we have to drop a weekend Mass because of an inability to obtain weekend assistance.
- The youth ministry reports that fifteen of our teenagers took part in the 30 Hour Famine event held a few weeks ago.
- Next Monday, November 13, we will host the initial town-hall type meeting of Ira Township residents interested in forming a neighborhood watch program (a response to the growing number of breaking-and-entries over the past year). Hosting this meeting is a practical sign of our outreach to and involvement in the local community.
- Our school is focusing on the corporal works of mercy, with activities and service projects for the students – a “hands on” way of having them put their faith into practice. For the corporal work of mercy of burying the dead, this past Thursday morning- the Feast of All Souls- all the students and teachers went to Sacred Heart Cemetery (escorted by the Clay Twp. Police, who closed the road for them) and spent several hours (in a light rain) scrubbing and washing headstones. The event was a big success, and may be repeated in the future.
- There are currently 162 students in school, and 182 students in Faith Formation.
- The RCIA has 2 adult candidates, and 1 adolescent catechumen; there are also several children in the RCIC.
- The BWV School Oversight Committee will hold its annual meeting next Tuesday, reviewing the School Viability Minimum Criteria Worksheet each school completes and submits in order to continue qualifying for financial support from the vicariate.
- The special “Handling Holiday Grief” presentation will take place next Tuesday, November 14, at 7:15pm in the parish hall.
- Because of logistical problems, the busses for the trip to Ford Field for the Beatification of Father Solanus Casey have been cancelled, but carpooling will be arranged instead.
- Copies of my new book *Your Soul in the Balance* will be on sale after all the Masses this weekend.

### **FINANCE COUNCIL** – Fr. Joe reported.

- Very busy time for Finance Council. October 24, 2017 the focus of the meeting was a presentation by LTP on condition of the church and the proposed remedy of the situation. Finance Council did approve spending up to 30,000 for the repair.
- The financial statement was not quite ready as there were still a few adjustments. Report provided to Parish Council. Slightly over budget but overall a favorable financial situation over the past year.
- There was a special meeting to talk about SCRIP. (The SCRIP program helps with tuition.) The hope is to get SCRIP up and running in the next couple of months.
- There will be a meeting on November 27 to discuss a “To Do list” for Finance Council.



**COMMISSION REPORTS:**

**Worship Commission** – Fr. Joe reported.

- On Friday October 13, a special Mass was held to celebrate the 100<sup>th</sup> anniversary of the last Fatima apparition; it was followed by an outdoor Rosary procession and a consecration prayer at the grotto. Approximately 70 people participated.
- That same weekend, on Sunday October 15, we had a dedication ceremony for the new historical marker at St. Mary Cemetery. Archbishop Vigneron presided at the event, and a reception followed.
- A Dominican priest was here the weekend of October 21-22 on behalf of Unbound (formerly the Christian Foundation for Children and the Aging); he was pleased with the friendly welcome he received.
- The following evening, there was a special Mass at 6:30pm, and then a priest from Canada – Fr. Michel Rodrigue – gave a presentation, and followed that with a healing service while confessions were being heard. Approximately 120 persons were in attendance.
- Six new altar servers have been trained and installed.
- The enrollment ceremony for the First Sacrament program (Reconciliation and Eucharist) took place at the 12 noon Mass on Sunday October 29. Several children missed the ceremony, as did several students in the Confirmation program (whose enrollment ceremony was held Sunday October 15). Therefore, we held a joint makeup ceremony last night in school; all the students and parents were present for it.
- The annual All Souls' Day Memorial Mass for those parishioners who died over the past year was held last Thursday, November 2. Attendance was down compared to past years; only about 60 persons attended.
- The Book of Life will be on display in church throughout November, allowing parishioners to write in the names of deceased loved ones, so that they may be included in our parish's prayers throughout the month. After the first few days, all the available pages were filled in, but more blank pages were added yesterday.
- This Friday, November 10, the Blue Water Vicariate will be holding "An Evening of Prayer and Healing" at St. Augustine Church in Richmond. Confessions will be heard from 6 – 7pm. Mass will begin at 7 o'clock, and will include the Sacrament of Anointing. After Mass, there will be Eucharistic Adoration, with confessions resuming; intercessory prayers by healing teams will also be available for anyone seeking them.
- There will be a vicariate concert this coming Sunday, November 12, at 5pm at St. Catherine Church in Algonac. Several different choirs will be taking part, including our own.
- Our next Mass of Reparation will be held on Monday November 20 at 7pm.
- As always, Mass on Thanksgiving Day (Thursday November 23) will be at 9am.
- The communal penance services for Advent have all been scheduled – including those for Faith Formation on Monday December 4, and for our school on Thursday December 14. Three vicariate communal penance services have been scheduled during December; the dates, times, and locations of these will be listed in the next issue of *The Drift*.
- Masses for our parish's namesake holyday, on Friday December 8, will be at 9am and 7pm.

**Christian Service Commission** – Jo Ann Augustine reported.

- The next meeting will be next Tuesday, November 14, 2017.
- Dinner and a Movie had 49 in attendance and \$500 was split between Land of peace and Stars of Christmas.

**Education Commission/SAC** – Minutes provided.

**Long Term Planning** – Jim Haase reported.

- Meeting on October 17, 2017 was mostly talking about the structural issues concerning the church.



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- The HVAC unit was installed. LTP is hoping it will help eliminate the moisture problem with the gym walls.
- The project to replace the current gym lighting with LED lights has been put on hold because of the expense.
- Water drainage in the parking lot is still on the plan, but nothing has been done yet
- Next meeting is November 28, 2017.

**Stewardship Commission** – Minutes provided.

**Parish Life** – No meeting until January.

**Vicariate Pastoral Council (VPC)** – Fr. Joe reported.

- There is a meeting scheduled for tomorrow November 8, 2018. The big topic is *Unleash the Gospel*.

**Evangelization** – Deacon Ken Reported.

- Discussion of a possible Divine Mercy Sunday dinner with Polish menu. More to follow.
- Encouragement to purchase tickets for Passion and Purpose for Marriage, a Dynamic Catholic presentation at St. Mary Queen of Creation in New Baltimore.
- Next meeting in two weeks.
- Possible offering (video) in the Spiritual Gifts vs Natural Gifts, more to follow.

### **NEW BUSINESS:**

- Stewardship Survey – Self-assessment – requesting that Parish Council complete this survey by December 1<sup>st</sup>.
- Church Structural issues, unfortunately they are not cosmetic but much more serious. Excavation along the west wall and will be able to determine if the proposed solution will be sufficient. They are recommending 13 piers be placed along the foundation at a cost of approximately \$22,100.00 with a 15-year guarantee. The bigger solution would be lifting-up the church and replacing the foundation. This would be well over \$250,000 and make the building unusable for approximately 3 months. A second structural engineer has reviewed the situation and concurs with our solution. The project should be started the first week of December.

### **OLD BUSINESS:**

- Deacon Ken presented *Unleash the Gospel* – 20 minutes at each meeting will be used covering the document and its objectives.
- AOD is leading the country on this – *Unleash the Gospel* is getting nationwide attention.
- Evangelization (the word) scares a lot of people. We must do what we are called to do and the *Unleash the Gospel* document will help get the ball rolling.
- I.C. will be establishing Intercessory Prayer Team.

### **OPEN FORUM:**

- Parish Council will be having the annual pot luck next month, please bring a dish to pass.
- Stewardship – There will not be a breakfast this weekend as previously scheduled.

**Meeting closed with a prayer at 8:45pm.**

**Next Meeting:** Pot luck next month – bring a dish to pass -- Tuesday, December 5, 2017.

**Minutes Respectfully Submitted:** Amy O’Gara

**Immaculate Conception Parish  
Education Commission Meeting October 24, 2017**

**Un-Approved Minutes**

**Members:** Pat Phelan, Diane Polcyn, Tina Kovalcik, Laura Somogy, Diane Vigneron, Larry Ricard, Bryant Sebastian, Anna Vigneron,

**Attendance:** Diane Polcyn, Tina Kovalcik, Laura Somogy, Diane Vigneron, Larry Ricard, Bryant Sebastian,

**Excused:** Pat Phelan

**Absent:** Anna Vigneron,

**Meeting Minutes:** September minutes correction. This was accidentally omitted: We discussed "Unbound" offering by Tina Tocco. We agreed that this is something we would re-look at possibly for the fall or winter of 2018-2019 since we are currently focusing on Unleash the Gospel and forming an Intercessory Prayer Group.

**Meeting opened with prayer at**

**Old Business:**

**School Report**

- NJHS induction this Friday after Mass
- Annual Penny drive starts Monday Oct 30th (last 4-weeks)
- Halloween Hallway Trick or Treat Tuesday October 31, 2:00ish
- Nov. 1st School Mass 9:00am
- Nov. 2 (1/2 day) Conferences 1-8pm
- Nov. 3 No School
- Nov 8. Strategic Planning Meeting at Seminary for principals/Pastors - I will attend for both.
- Nov. 14 BWV Oversight Committee Mtg – 2:30pm
- Newer basketball hoop set up by playground (thank you PTC)
  - shooting key to be placed later on blacktop.
- IC Cougars girls basketball - Champions (tournament last weekend). No JV held – only three teams. Susan Everheart is replacing Jim Bellows as AD
- Thanksgiving Feast at school is being redesigned for this year. Feast will be catered by Achatz. \$10 per person. November 17. Turkey Trot will be held as well. PTC and Mrs. Freese co-chairs
- Camera back in place on school's front door.
- Buddy bench (2) for school playground
- Report card distribution day Oct 31. Fr. Joe comes to hand out report cards to each child.
- We are in our third year of accreditation. The accreditation team will be coming in to review our files.
- Nov 2, 5-8 grade will do Corporal Work of Mercy. Will go down to the cemetery to clean up the headstones. They will pray a decade of the rosary. K-4 will create sympathy cards to give to those that come in when setting up funeral arrangements.

**Youth Ministry**

**SHINE**

- Last weekend we completed our large service project for the year- the 30 Hour Famine. We had 15 teens participate from our parish. We also had 3 other Youth Ministers from our Vicariate and the teens from St. A's High School Youth Ministry program join us for a few hours on Saturday to take part.
- Due to high conflicts on Sunday nights with sports practice we have moved our meeting times from 6:30-8 to 1-2:30. We have had 3 meetings so far with our new trial time and it has worked out well. So for now we will continue to meet earlier rather than later.
- We will begin planning for Rainbow at our next meeting. We have plan to have a large group this year, and will be sharing a bus down and back with St Mary's Queen of Creation youth group.

#### EDGE

- In planning for events EDGE. Denise Ignatowski was going to help out but in planning,, there wasn't enough interest.

#### Faith Formation

- Baptism Prep Parenting will be Thurs, Nov 9 at 6:30pm in the Library.
- Faith Formation– we have 182 students registered. We are up 14 students from last report.
- Disciples Den began Sun. Oct 8. We have had 4-6 students attend.
- This Sunday at the 12:00pm Mass we will have First Sacraments enrollment. We have 28 candidates.
- Unleash the Gospel discussion group began Sept 20. We started with 49 people in attendance, as of last Wednesday we have 24 attendees. Each week has rapidly declined.
- Door buzzer installed in faith formation but is currently not working.
- The Amazing Parish Leadership Team is in the process of writing guidelines and creating a "toolbox" for the Intercessory Prayer Team. We are just about finished and will contact those discerning this ministry.
- Application for Building Usage.
- Catechist Meeting, November 7 at 7:15pm – parish hall
- Handling Holiday Grief will be held Tuesday, November 14 at 7:15pm in the parish hall. Presenter Mickey Troutman & Maureen Duncan, RN.
- November 21 will the schools Thanksgiving Prayer Service at 2:00pm. Tina to lead.
- RCIA – I have 2 adult candidates and 1 adolescent catechumen
- Older Sacramental – I have 5 students.
- Homestudy begins November 5 (10 students)
- Festival dinner Nov 3. 4:00pm set up rectory. No Amy, No Gordon, No Anna. Invite Dcn Larry.
- Penny Drive

#### Divine Mercy Cenacle

We are continuing to Encounter, grow and witness to Jesus through the reading and sharing of the Diary of St. Faustina.

The Reception for the Dedication of the Historical Marker went very well! The ceremony was beautiful and the large side of the hall was filled with people for the Reception. There was an abundance of food and a cake for the Archbishop's birthday, in which everyone sang to him. We were grateful to host it for the "39 Club".

The movie Event "Purgatory, the Forgotten Church" event went well. Many people walked away with a greater understanding of Purgatory and the merciful love of God. There was an abundance of food. 39 people attended. \$180.00 was collected through a free will offering to send to Fr. Clote, who produced the movie and gave us permission to show the movie, free of cost. He will be turning the money over to

his Order, the Conventual Franciscan Friars.

On October 29th after the noon Mass, we will be having tacos and Nachos and showing the video talk: "The Rosary, Spiritual Sword of Our Lady" in honor of the month of the Rosary. All are welcome.

We are working with Deacon Ken and the Evangelization Group on doing something special for the Feast of Divine Mercy (April 8th). More details to come as they become available.

Offering breakfast during Catholic School Week, Feb 2, 2018. Tina to have staff approve and book on calendar. Fill out building usage form.

**Speaker Oct 23, 2017**

Fr. Michel Rodrigue from Quebec was here for a presentation and promotion for starting his order. He will be at 4 other neighboring parishes.

**Closing Prayer:** Our Father

**Next meeting:** Jan 23, 2018 5:00pm

Respectfully submitted: Tina Kovalcik

## STEWARDSHIP COMMISSION

**Minutes from Stewardship Meeting Wednesday, September 27<sup>th</sup>, 2017.** In attendance were Laura Somogy, Anni Adkins, Pamela Mertes. Excused were Daisy Paluch and Nicole Tomaszynski.

- We each shared what Stewardship meant to us, and ways of promoting it in our parish
- We are going to read the U.S. Bishops' Pastoral Letter on Stewardship, and review it over the next several meetings
- Discussed the importance of having our parish mission statement published in the Spotlight on a regular basis. We want to work towards carrying out that mission statement in all that we do.
- Thanking volunteers during Mass, as Father did in the past was discussed. We thought it would be good to do it again
- Discussed the meaning of, "We are many parts...We are all one body" and how that meaning can be effective in sharing the vision of Stewardship's Time Talent and Treasure to parishioners

Our Stewardship Commission is using a self-assessment survey, which was found on another Diocese website, in an effort to show where the greatest needs of our parish are, in terms of Stewardship.

However, we don't want to assume that our responses correctly identify the needs of our parish. **Therefore, with the permission of Father Esper, we respectfully request the help of the Parish Council, asking them to take the survey as well.**

The completed surveys can be dropped off at the parish office, and the answers will be compiled by our Stewardship Commission. Our hope is that our combined answers will show where the needs of our parish are the greatest, and where our Stewardship Commission needs to set their goals. Signing your names to the survey is not necessary and can be completed anonymously. Deadline is 12-1-17

## STEWARDSHIP COMMISSION

**Minutes from Stewardship Meeting Thursday, November 2, 2017.** In attendance were Laura Somogy, Anni Adkins, Pamela Mertes. Excused were Daisy Paluch and Nicole Tomaszynski.

- Stewardship will be serving breakfast after all Masses on Sunday, November 12, 2017 and will feature some information on a few of our ministries, such as The St. Vincent De Paul. This breakfast is funded by volunteers, with no cost to the parish.
- We again discussed the importance of showing appreciation to our volunteers and discussed ways that our Commission members can personally offer appreciation to our I.C. volunteers. Further discussed Father Esper's thank you to the various different I.C. volunteers during a Mass. Watching volunteers stand as their various group or deed was announced, was a very powerful visual statement to all who attended Mass.
- Discussed "First-Serve" program. One of the greatest barriers to people stepping up to volunteer is fear. They are afraid that if they sign up to volunteer and don't like what they signed up for, then they will be stuck doing a volunteer role that they dread. The 'First Serve' program is one that we read about where church members set up a one-time volunteer slot in a particular ministry that a volunteer was interested in serving within, with no strings attached. They could give it a 'test-drive', to see if it was really where God wanted them to be volunteering in the church. If it wasn't, then there was no obligation or long-term commitment, and they were free to move on and try something different until finding the right fit for them.
- Bookmarks: We have had positive feedback regarding the Stewardship themed bookmarks that have been placed in our hymnals. We are interested in creating a special bookmark to be handed out at Christmas and Easter Masses.
- Activity bags for children: We have had positive feedback from some of the families who have used the activity bags our Commission created for children to use during Mass. However, we continue to strive to raise awareness that the bags are available, and are always open to suggestions from our parish community as to how we may improve upon the contents of the bags.
- It was mentioned how it could be spiritually motivating to some, if we were to have some Inspirational music CD's offered alongside the CDs of Talks we have in the back of church.

# Parish Stewardship Assessment Process

The following survey is a self-assessment tool to help parishes reflect upon and measure their progress against certain threshold criteria with regard to the practice and promotion of stewardship.

*A true “stewardship parish” recognizes the living presence of Christ in its midst, and sets out to steward this gift of God to all of humanity. A stewardship parish receives and delights in this greatest of gifts, and then offers the abundance of life and love that flows from Him to the people of the parish.*

## **Goal: Christ-centered Community**

- ☐ Attendance at daily and Sunday liturgies has increased
- ☐ Parish has scheduled times for Adoration of the Blessed Sacrament
- ☐ Increased recognition of stewardship as a way of life with Christ in the Church
- ☐ Spirituality has grown in the parish, including increased personal devotion and more frequent reception of the Sacrament of Penance
- ☐ Parish strategic planning that is intentional about seeking the guidance of the Holy Spirit and includes fostering stewardship as a way of life as a vital part of the parish plan
- ☐ Participation in the Rite of Christian Initiation for Adults (RCIA) has grown
- ☐ Other

## **Goal: Stewardship Outreach**

How does the parish share stewardship resources of time, talent and treasure lovingly in justice with:

- ☐ Individuals in need?
- ☐ The local poor?
- ☐ The local community?
- ☐ The arch/diocesan community?
- ☐ The national community?
- ☐ The worldwide community?

How does the parish show that it is a good steward of:

- ☐ Creation?
- ☐ Vocation?
- ☐ The Church?
- ☐ Mission?

**Goal: Spirituality/Worship**

- ☐ Witness talks are given each year by parishioners who are stewards of Christ's life and love
- ☐ Homilies regularly include stewardship themes
- ☐ Financial gifts are brought forward during the offertory procession, showing the link between the sacrificial offering of the people and the Eucharist
- ☐ Parish encourages prayer focused on asking for the grace to live as good stewards (e.g. prayer cards, prayer at parish meetings, prayer at home, reciting a stewardship prayer together occasionally at Mass)
- ☐ Other

**Goal: Education/Stewardship Catechesis**

- ☐ Stewardship is an integral part of the school, religious education, and faith formation curriculum from preschool through young adult
- ☐ Adult formation shows that a steward's life is the Christian life lived to its fullness
- ☐ The Rite of Christian Initiation for Adults (RCIA) teaches stewardship as a way of life with Christ in his Church
- ☐ Other

**Goal: Welcoming/Hospitality**

- ☐ Greeters are present at every Mass
- ☐ Fellowship provided regularly after Masses
- ☐ Registration for new parishioners is easy for them (e.g. welcome table, welcome information in pews)
- ☐ New parishioners are offered some kind of orientation and official welcome by stewards of the parish
- ☐ Visitor guide is available for all who celebrate with the parish
- ☐ Newcomer's packet is designed to welcome all new families who register
- ☐ Extra effort is given to offer genuine friendship to newcomers through the works of parish life
- ☐ Important days in people's lives are celebrated (e.g. parish recognizes wedding and baptismal anniversaries, etc.)
- ☐ Other

**Goal: Stewardship of Treasure**

- ☐ An annual commitment renewal takes place
- ☐ All parishioners (unless they've requested otherwise) are sent offertory envelopes on a regular basis
- ☐ Commitment reminder letters are sent
- ☐ Parish annual report includes every aspect of stewardship, including treasure
- ☐ Contributors are regularly thanked
- ☐ Parish gives at least 5% of ordinary income to charities (not counting special collections)
- ☐ Planned Giving is promoted regularly
- ☐ Appreciation for the fact that treasure offered *outside the parish* in the community-at-large is also good stewardship
- ☐ Other

**Goal: Stewardship of Time and Talent**

- ☐ An annual commitment renewal takes place
- ☐ An annual ministry fair is hosted
- ☐ The ministry guide is updated annually
- ☐ Volunteers are thanked, shown appreciation and recognized
- ☐ Appreciation for the fact that time and talent offered *outside the parish* in the community-at large is also good stewardship
- ☐ Other

**Goal: Communications**

- ☐ Bulletin insert on stewardship is distributed on a 'regular' basis
- ☐ Weekly bulletin includes a stewardship column or note
- ☐ Parish uses an annual Stewardship video
- ☐ Parish newsletter regularly contains information about stewardship as a way of life
- ☐ Website references stewardship information beyond the parish commitment materials for time, talent, and treasure
- ☐ Other

**Goal: Forming Stewardship Leaders**

- ☐ Parish Leadership (Stewardship Commission, Pastoral Council, Finance Council, etc) regularly studies the Pastoral Letter and educates itself about the basics of stewardship
- ☐ Stewardship commission meets regularly
- ☐ Parish mission statement indicates a mature understanding of stewardship as a way of life and includes the stewardship vision set out in the Bishops' pastoral letter

- ☐ Parish stewardship goals, objectives, and evaluation for the parish are prayerfully set by the stewardship commission in concert with the pastoral council and pastor
- ☐ Parish leaders regularly attend ICSC, Regional, and/or Diocesan Stewardship Conferences
- ☐ Other